**RD no. 157**

**THE RECTOR**

HAVING REGARD TO Presidential Decree no. 382 of 11 July 1980, concerning the reorganisation of University teaching staff;

HAVING REGARD TO Law no. 168 of 9 May 1989, in particular art. 6 on the constitutional principle of Universities autonomy and independence, recognising their teaching, scientific, organisational and financial autonomy;

HAVING REGARD TO Law no. 241 of 7 July 1990 concerning the rules governing access to administrative documents and subsequent amendments and additions;

HAVING REGARD TO Law no. 104 of 5 February 1992 and subsequent amendments regarding assistance, social integration and rights of persons with disabilities;

HAVING REGARD TO Law no. 537 of 24 December 1993, particularly art. 5 concerning budgetary independence of Universities;

HAVING REGARD TO Presidential Decree no. 487 of 9 May 1994 and subsequent amendments and additions;

HAVING REGARD TO Law no. 210 of 3 July 1998, concerning “Regulations on the enrolment of Researchers and full-tenured Professors”;

HAVING REGARD TO Presidential Decree no. 390 of 19 October 1998, concerning “Completion procedures for the recruitment of University Professors and Researchers”;

HAVING REGARD TO Presidential Decree no. 117 of 23 March 2000, concerning amendments and additions to the abovementioned regulation no. 390/1998;

HAVING REGARD TO Ministerial Decrees of 26 February 1999, 4 May 1999 and 4 October 2000 concerning amendments and updates to Scientific Disciplinary Sectors;

HAVING REGARD TO Presidential Decree no. 445 of 28 December 2000 on laws and regulations relating to administrative documents;

HAVING REGARD TO Legislative Decree no. 196 of 30 June 2003 or Personal Data Protection Code;

IN ACCORDANCE WITH the principles set by the European Charter - Code of Conduct for the Recruitment of Researchers;

HAVING REGARD TO Law no. 230 of 4 November 2005, regarding “New provisions for University professors and researchers”;

HAVING REGARD TO Law no. 1 of 9 January 2009, regarding “Urgent provisions for the right to education, the promotion of merit and quality of the University system and research”;

HAVING REGARD TO Law no. 240 of 30 December 2010, and in particular artt.18;

HAVING REGARD TO the Statute of the University of Camerino;

HAVING REGARD TO Ministerial Decree no. 236 of 2 May 2011, defining equivalence criteria between Italian and foreign academic positions in accordance with art. 18, para. 1, letter b of Law no. 240/2010;

HAVING REGARD TO Ministerial Decree no. 336 of 29 July 2011 grouping existing scientific and disciplinary sectors in macro-sectors, as of art. 15, Law no. 240/2010;

HAVING REGARD TO Legislative Decree no. 49 of 29 March 2012, defining programming, monitoring and assessment of budgetary policies on Universities academic staff enrolment issued to implement Law no. 240/2010;

HAVING REGARD TO Ministerial Decree no. 159 of 12 June 2012 defining new scientific and disciplinary sectors, as of art. 15, Law no. 240/2010;

HAVING REGARD TO Legislative Decree no. 33 of 14 March 2013 concerning the discipline on transparency and information dissemination;

HAVING REGARD TO University of Camerino Regulation issued with Rector’s Decree no. 310 of 29 December 2014, concerning full and associate Professors’ enrolment, pursuant to art. 18 of Law no. 240/2010;

HAVING REGARD TO D.P.C.M. of 31 December 2014, art. 1 concerning the enrolment of academic staff;

HAVING REGARD TO the University of Camerino Code of Ethical Conduct, issued with Rector’s Decree no. 16 of 3 February 2015;

HAVING REGARD TO University Senate Resolution no. 18 of 27 May 2015 and the Board of Governors Resolution n. 567 of 27 May 2015;

HAVING REGARD TO the Resolution of the School of Architecture and Design no. 56 of 28 July 2015;

**DECREES**

**Art. 1**

# Competition announcement

The University of Camerino announces a competition for the recruitment of 1 Associate Professor, in accordance with art. 18, para. 4, Law no. 240/2010. The University of Camerino is an institution based in Camerino, but also operating in campuses located in other towns. The announcement is for the following Competition and Scientific Disciplinary Sector:

**1) SCHOOL OF ACHITECTURE AND DESIGN (Ascoli Piceno Campus)**

**n. 1 position as Associate Professor – Competition Sector 08/D1 “Architectural Design” - Scientific Disciplinary Sector ICAR/16 “Interior design and construction”**

Number of publications to be submitted: 12

*Teaching and scientific requirements*

Teaching workload will focus on the Scientific Disciplinary Sector ICAR/16 subjects for Undergraduate, Postgraduate and Doctoral Degree courses. Candidates are also called to provide tutoring and assistance to students preparing their Bachelors’ and Masters’ theses and dissertations.

Candidates must have an academic record of success, a high-profile curriculum in the Scientific Disciplinary Sector ICAR/16 and a consolidated teaching experience in the same sector.

Candidates are also called to carry out significant scientific research, within the research programmes of the School of Architecture and Design and the School of Advanced Studies, referred to subjects and methodologies developed in the scientific sector ICAR/16, certified by consistent scientific publications at national and international level.

Culture and architectural interior design and fittings and generally speaking all the subjects related to the Field of Science 08/D1 are to be considered with an emphasis on current debate and research trends concerning the relationship between contemporary architectural design and construction of existing and new buildings and composition, spatial aspects of interior design and fittings.

Candidates will be assessed on the basis of the overall consistency, intensity and temporal continuity with Sector ICAR/16.

Further elements of evaluation will be:

* Organization, management and coordination of interdisciplinary research groups;
* Organization and participation to national research projects and third-party scientific agreements;
* Organization of and participation to exhibitions or other national and international similar events;
* Collaboration with museums and similar institutions;
* Creation of permanent and/or temporary interior design or architectural works;
* Publishing in national and international architectural journals.

*Language skills*: Good command of the English language to be tested during a presentation of the candidate's research and teaching activities.

Refer to Ministerial Decree no. 336/2011 as far as the description and contents of Competition Sectors are concerned and to Ministerial Decree 4 October 2000, as far as the description and contents of Scientific Disciplinary Sectors are concerned.

**Art. 2**

**Publicity of the competition announcement**

The current competition announcement will be published on the University of Camerino website at [www.unicam.it](http://www.unicam.it/), on MIUR <http://bandi.miur.it> and EU <http://ec.europa.eu/euraxess> websites.

The notice regarding this announcement will be published in the Italian Official Journal – 4th Special Series.

**Art. 3**

**Admission requirements**

Candidates who can apply for the position:

1. **applicants who in the three years preceding the expiry date of this competition announcement have not served, or have not held research grants, or have not been enrolled in academic courses at the University of Camerino,** in accordance with art. 18, para. 4, Law no. 240/2010;
2. academics eligible as Associate Professors in accordance with Law no. 210/1998, whose eligibility is in accordance with art. 29, para. 8, Law no. 240/2010.
3. Associate Professors already employed in another University upon entry in force of Law no. 240/2010.
4. Italian and foreign scholars carrying out research or teaching activities abroad at a university level, in positions equivalent to those opened by this announcement according to the equivalence criteria provided for by D.M. no. 236/2011.
5. academics holding the National Scientific Qualification, in accordance with art. 16 of Law no. 240/2010, for Competition Sector 12/B1 “Commercial and Maritime Law”for the position requested by this announcement, or higher.

Candidates who cannot apply for the position:

1. up to and including 4th degree relatives of a professor of the School or the Department which opened the call, as well as of the Rector, the General Director or a member of the University Board of Governors;
2. people who fail to enjoy civil and political rights;
3. people who are not enrolled in any electoral register, who have been relieved of a post in a public office because of persistent inefficiency;
4. applicants who have been removed from office as civil servants in accordance with art. 127, para. d), Unified Text of Law enacted by the President of Italian Republic, Decree no. 3/1957;
5. applicants who in the three years preceding the expiry date of this competition announcement have not served, or have not held research grants, or have not been enrolled in academic courses at the University of Camerino.

Candidates will be considered eligible for selection, if admission requirements are fulfilled by the closing date for application. **Candidates who do not comply with admission requirements will be excluded from the competition.**

**Art. 4**

**Application and submission deadline**

Candidates, interested in the position, must submit their application within the time-limit of **30 days** effective from the day following the publication date in the Italian Official Journal – 4th Special Series – Public Competitions. If the deadline falls on a Saturday or public holiday, it will be postponed to the first working day after it. **Failure to comply with the deadline entails** **the exclusion from the competition.**

The application must be drafted on ordinary paper as of Attachment “A” and signed by the candidate. **Failure to comply with this requirement entails the exclusion from the competition.**

The application must be addressed to the Rector of the University of Camerino, Piazza Cavour, n. 19/F, 62032 Camerino (MC).

In the application form candidates must clearly state the School, the Competition Sector and the Scientific Disciplinary Sector, if applicable.

Applications are to be sent **no later than the abovementioned deadline by registered mail with advice of delivery (Type R.1) or hand-delivered.**

The envelope, containing the application, must bear in block capitals the following information: “Application and qualifications - competition announcement for n. …… positions as Associate Professor - School of ……… - Competition Sector ……… - Scientific Disciplinary Sector (if applicable) ……… Surname ……… Name ……… Address ………”.

In case of mail delivery the postmark date will prove the respect of deadlines, while in case of hand delivery the University Register Office, Piazza Cavour 19/F 62032 Camerino (MC) will issue a receipt with the delivery date. Office hours for hand delivered applications: Monday to Friday, from 9 a.m. to 1 p.m.

In full awareness of potential civil criminal and administrative liabilities, in the application candidates must declare:

1. surname, name, place and date of birth, place of residence and citizenship;
2. to be enrolled in an electoral register, specifying the district, or to give reasons for not being enrolled, if applicable;
3. national identification number (i.e. social security number, or tax identification number etc.);
4. to meet all the admission requirements in accordance with art. 3 of this announcement, in particular not to be relatives, up to and including 4th degree, of a professor of the School or the Department which opened the call, as well as of the Rector, the General Director or a member of the University Board of Governors. **Candidates will be excluded from the competition, if they fail to comply with this requirement**;
5. **not to have served, or not to have held research grants, or not to have been enrolled in academic courses at the University of Camerino;**
6. to have a clean criminal record, otherwise in case of criminal conviction, specify the details of judgements or the pending lawsuits, if applicable;
7. not to have been relieved of a post in a public office, because of persistent inefficiency and not to have been removed from office as a civil servant in accordance with art. 127, para. d of D.P.R. no. 3/1957.
8. the University where eligibility has been obtained and the date of its approval for subjects as of art. 3, para. 1, letter a);
9. the Competition Sector the National Scientific Qualification has been achieved.

**Candidates must declare which position applies among those listed in art. 3, para. 1 of this announcement. Failure to comply with this requirement entails the exclusion from the competition.**

The following documents must be attached to the application:

1. two copies of a dated and signed scientific and teaching curriculum vitae. An electronic copy must also be sent to the following e-mail address [anna.silano@unicam.it](mailto:anna.silano@unicam.it), or [laura.lesti@unicam.it](mailto:laura.lesti@unicam.it), in order to be published on the University website in accordance with the provisions of Minerva Code;
2. documents and qualifications deemed to be relevant for the purposes of this selection and two dated and signed copies of the related list;
3. two copies of a dated and signed list of publications to be submitted in accordance with art. 5 of this announcement;
4. a copy of the national identification number (i.e. social security number, or tax identification number etc.) and copy of a valid identity document;
5. Associate Professors, already employed in other Universities, have to enclose a self-declaration in accordance with art. 46, D.P.R. no. 445/2000, to be drafted according to the form enclosed hereto (Attachment “B”), where to specify years of employment, current remuneration and date of the next career advancement.

A **fee of € 20.00** is to be paid by bank transfer to bank account no. 8285 ABI 06055 CAB 68830 CIN L IBAN IT20L0605568830000000008285, BIC SWIFT BAMAIT3A made out to: University of Camerino, at Banca delle Marche, Branch Office of Camerino, within the deadline for the submission of the application with the following reason for payment: fee for the participation to the selection as Associate Professor, Competition Sector ……………., Scientific Disciplinary Sector ………….... at the School of ………………… **Failure to comply with this requirement entails the exclusion from the competition.**

**A copy of payment receipt must be attached to the application. Candidates who do not supply a receipt will be excluded from the selection procedure.**

The candidate’s current address, deemed relevant for the purposes of the selection, must be indicated in the application. Any change of address must be promptly communicated to the Human Resources Department of the University of Camerino.

The University Administration is by no means responsible for missing out communications due to inexact address details provided by the candidate or for failed or late communication of address changes. Moreover, the Administration is not responsible either for inefficiencies of the postal service not due to the Administration itself, or for causes due to a third party, or for unforeseeable circumstances or force majeure, or for failed return of the advice of delivery in case of registered letters.

It is desirable for candidates to provide a telephone number and an e-mail address.

If needed, disabled candidates must explicitly request for assistance proper to their disability in accordance with Law n. 104/1992. Additional time would be supplied in case candidates are asked to carry out tests, if applicable.

In accordance with the legislation into force the signature at the foot of the application doesn’t need to be authenticated.

Documents and qualifications must be provided on ordinary paper.

Candidates are allowed to provide original documents and qualifications, authenticated copies or true and faithful copies of the originals. If this last is the case, candidates have to attach a self-declaration as substitute of attested affidavit in accordance art. 19 and 47, D.P.R. no. 445/2000, as of Attachment “B”.

Moreover, candidates can prove the possession of qualifications by using self-declarations as substitute of certification in accordance with D.P.R. 445/2000 as of Attachment “B”.

Neither reference to documents and publications already in possession of this or other Administration, nor to documents and publications attached to other applications for other competitions are allowed.

Documents drafted in a foreign language must be translated into Italian by the competent diplomatic or consular delegation or by an official translator. Translations are to be attached to the originals.

All submitted documents are free from stamp tax.

Certificates issued by competent authorities for non-Italian citizens must comply with the relevant legislation of the State the foreign candidate is citizen of. Certificates must also be authenticated by the competent Italian Consulate according to the aforementioned form.

Pursuant to D.P.R 445/2000 the Administration reserves the right to verify the truthfulness of sampled self-declarations.

Should the candidate withdraw from the competition, a dated and signed letter, together with a copy of a valid identity document, must be faxed to the following telephone number: 0039 0737 402023, or scannerized and sent via e-mail to: [anna.silano@unicam.it](mailto:anna.silano@unicam.it) or [annamaria.antonini@unicam.it](mailto:annamaria.antonini@unicam.it) or [laura.lesti@unicam.it](mailto:laura.lesti@unicam.it). The withdrawal will come into effect from the Selection Board’s first meeting after the date of receipt.

**Art. 5**

**Publications**

Publications, duly reported in a detailed list attached to the application, have to be posted by **registered parcel**, addressed to the Human Resources Department of the University of Camerino, Piazza Cavour 19/F, 62032 Camerino (MC), or hand-delivered to the same Office, Piazza Cavour 19/F 62032 Camerino (MC) during the office hours mentioned in the previous article, within the time-limit of 60 days effective from the day following the publication date in the Italian Official Journal – 4th Special Series.

**If posted or hand-delivered after that date as of par. 1, publications will not be forwarded to the Selection Board.**

Publications are to be presented separately from the application. On parcels, duly sealed, must be quoted, “Publications – competition for the conferral of n. 1 position as Associate Professor – School of ………… – Competition Sector ………… – Scientific Disciplinary Sector (if applicable) ………… surname ………… name ………… address …………”.

Candidates are allowed to send a copy of their publications to each member of the Selection Board appointed in accordance with the provisions of the subsequent art. 8. The Rector’s Decree on the constitution of the Selection Board, to be published on the Italian Official Journal, will provide relevant addresses next to each Board member’s name.

Candidates are allowed to provide original publications, authenticated copies or photocopies. If this last is the case, candidates have to attach (to their application) a declaration in lieu of affidavit in accordance with art. 47, D.P.R. no. 445/2000 as of Attachment “B”, in order to state their awareness that they are true and faithful copies of the originals.

The number of publications cannot exceed the number declared in art. 1 of the current competition announcement. If this limit exceeds, the Selection Board reserves the right to evaluate them according to the order in the list down to the limit set by the competition announcement.

Legal obligations must be fulfilled for all the publications. Works published abroad must contain the date and place of publication. Works partially or totally published in Italy must fulfil obligations provided for by Law no. 106/2004 in accordance with the regulation D.P.R. no. 252/2006 published in the Italian Official Journal, n. 191 of 18th August 2006. Fulfilment of legal obligations, i.e. legal deposit, is to be certified by proper documentation to be attached to the publications. Italian and EU citizens can certify legal deposit by declaration in lieu of affidavit in accordance with D.P.R. 445/2000.

Publications have to be provided in their original language and, if different from Italian, French, English, German and Spanish, they must be translated into one of the abovementioned languages. Translations can be typewritten and provided together with a printed copy in the original language.

Publications, sent but not included in the list attached to the application, would not be taken into account by the Selection Board.

Within 3 months from the publication date of the Rector’s Decree, containing the approval of records, in the Italian Official Journal and expired the period abided by law for appeals (that is 60 days from the same date), candidates can have back their publications, except in case of ongoing legal disputes. They can present themselves, or through an authorised person, at the Human Resources Department of the University of Camerino – Piazza Cavour 19/F 62032 Camerino (MC). Otherwise, they can send a written request including a copy of the receipt of payment of € 7.50 by bank transfer to bank account no. 8285 ABI 06055 CAB 68830 CIN L IBAN IT20L0605568830000000008285, BIC SWIFT BAMAIT3A payable to University of Camerino, at Banca delle Marche, Branch Office of Camerino, specifying the following reason for payment: delivery charges – publications – competition for the conferral of a position as Associate Professor, Competition Sector ……………., Scientific Disciplinary Sector …………............. at the School of …………………..

Once the aforementioned time limit has elapsed, the University will be by no means responsible for the aforesaid publications.

**Art. 6**

**Admittance**

Candidates are admitted provisionally to the competition. The University reserves the right to review applications and withdraw the admission at any time with a reasoned decision by the Rector.

**Art. 7**

**General criteria of evaluation**

The selection aims to identify the most qualified and deserving candidates to carry out teaching and scientific duties for which the position has been opened.

Evaluation is based on criteria and methods established in advance by the Selection Board in accordance with the announcement requirements. Criteria take into account qualifications, scientific publications, curriculum, teaching, language skills, if needed, and specific competences in accordance with art. 1 of this announcement.

**Art. 8**

**Competition procedure**

For each competition procedure a Selection Board is appointed according to the provisions of art. 6, Internal Regulation issued with D.R. no. 57/2012, as cited in the preamble.

Participating to the Selection Board’s work is an obligation. The withdrawal from appointment or the resignation of a Board’s member, due to unavoidable detainment, must be duly motivated and documented. They come into effect only after an acceptance decree issued by the Rector.

The Board works and takes its resolutions in plenary sessions and by absolute majority.

The Board’s first meeting is convened by the Rector.

During the first meeting the Selection Board provides:

1. to elect the President and the minutes secretary;
2. to set the candidates’ evaluation methods and criteria.

At the end of the first meeting minutes with candidates’ evaluation methods and criteria are handed in to the official in charge of the procedure, who provides for a proper advertisement by billposting on the University Notice Board and website, at least seven days before the second meeting.

Subject to Rector’s approval, The Selection Board can make use of computing devices for its collegial work.

The Selection Board verifies first the possession of requirements in accordance with art. 1 of this announcement. The selection procedure is then carried out in respect of the evaluation criteria established during the preliminary meeting.

Language skills are assessed according to the methods set for each competition in accordance with art. 1 of this announcement. If applicable, at the end of the aforementioned evaluation procedure, candidates’ language skills are assessed.

Time, date and place of the interview:

**School of Architecture and Design, Viale della Rimembranza, 63100 Ascoli Piceno, 10 December 2015, at 11 a.m.**

After the evaluation procedure taking place, based on qualifications, scientific publications, curriculum, teaching, language skills, if applicable, and specific competences as indicated by the School according to art. 1 of this announcement, the Selection Board draws up a performance ranking of the most qualified and deserving candidates.

At the end of its work the Selection Board hands in the selection procedure records to the official in charge of the procedure inside closed and sealed envelopes, duly signed by the Board’s members on the closing flaps.

The Board’s records are made of a double copy of all meeting minutes together with individual collegial and global evaluations about each candidate.

The Selection Board’s work must be concluded within 4 months from the publication date of the Rector’s Decree of appointment in the Italian Official Journal. The Rector reserves the right to postpone this deadline for not more than 2 months, because of proven exceptional reasons reported by the President.

In case The Selection Board’s work is not concluded within the set time limit, by reasoned decision the Rector starts the procedure of replacement of the member found responsible for the delay and at the same time he sets the new deadline.

**Art. 9**

**Consistency of records**

Records of the selection procedure are transmitted to the Human Resources Unit and approved by the Rector within 30 days. The Decree issued on the matter will be then forwarded to candidates and to the School proposing the competition.

The Rector’s Decree is published in the Italian Official Journal and on the University website. From that date the period allowed to file petitions starts.

Meetings minutes together with individual, collegial and global evaluations about each candidate are published on the University website.

In case irregularities are verified, the Rector will send back records to the Selection Board by reasoned decision, and will set a deadline for amendments, if applicable.

**Art. 10**

**Call**

By reasoned decision approved by the absolute majority of Full and Associate Professors, the School Board requesting the competition proposes the call of the most qualified candidate within 60 days from the date of the decree ascertaining the consistency of records, on the basis of the Selection Board’s evaluations and with reference to specific teaching and scientific needs.

The proposal is then submitted for approval to the University Board of Governors who resolve by absolute majority, after verification of the necessary financial resources and compliance with laws and regulations.

**Art. 11**

**Rights and duties**

Rights and duties are provided for by the legislation in force relating to University academic staff’s status.

**Art. 12**

**Terms and condition of employment and social security**

Terms and conditions of employment and social security, i.e. remuneration and social security are provided for by the legislation in force relating the matter.

**Art. 13**

**Appointment**

The appointment as Associate Professor is issued with a Rector’s Decree and is subject to the verification of legal provisions relating hiring.

The candidate proposed for appointment is duly informed and invited to submit all appropriate documents.

**Art. 14**

**Processing of personal data**

In accordance with art. 18, D.Lgs. 196/2003 all personal data, supplied by candidates will be collected by the University of Camerino – Human Resources Department, exclusively processed for the evaluation purposes relevant to the current selection procedure, for the conferral of the position as Associate Professor and for hiring procedures.

**Art. 15**

**Official in charge of the procedure**

The official in charge of the procedure is Mrs. Annamaria Antonini, tel. +39 0737 402069, fax 0039 0737 402023, e-mail [annamaria.antonini@unicam.it](mailto:annamaria.antonini@unicam.it).

Information contact: Human Resources Department, University of Camerino, e-mail [anna.silano@unicam.it](mailto:anna.silano@unicam.it), tel. +39 0737 402024, e-mail [annamaria.antonini@unicam.it](mailto:annamaria.antonini@unicam.it), tel. +39 0737 402069, or [laura.lesti@unicam.it](mailto:laura.lesti@unicam.it), +39 0737 402019.

## Art. 16

## Legal provisions

For any matter not covered by this announcement, relevant legislation in force about public competitions and University laws applies.

Camerino, 3 August 2015

THE RECTOR

Prof. Flavio Corradini

**ATTACHMENT “A”**

**Application form (on ordinary paper)**

**To the Rector**

Università degli studi di Camerino

Piazza Cavour 19/F

62032 CAMERINO

I, the undersigned ……………………………………. Place of birth ……………………………. Date ……………… Place of residence ………………………………….. Province (if in Italy) ……

Country (if other than Italy) ….…………………… Address ………………………………… Postcode ………….

**HEREBY APPLY FOR ADMISSION**

to the competition announcement for the conferral of a position as Associate Professor in the Competition Sector ………………………………………… (Scientific Disciplinary Sector if applicable ……………………………………..) at the School of …………………………………… Campus …………………………… issued with Rector’s Decree no. 108 of 2 July 2015, published in the Italian Official Journal – 4th Special Series, n. …………..

In accordance with art. 76, D.P.R. 445/2000, in full awareness that any untruthful statement made herein will entail sanctions laid down in the criminal code, under my own personal responsibility, I declare:

1. national identification number (i.e. social security number, or tax identification number etc.) ……………………….…………………...…………………………………………………………….;
2. current address for the purposes of this application: town …………………………………, n. …………, street (district, square etc.) ………………………………, postcode …………, province (if in Italy) …………….……. country (if other than Italy) ……………..…………………………, tel. ………………………….., e-mail …………………………………………………………...;
3. citizenship ………………………….;
4. to be enrolled in the electoral register of ……………………………, or not to be enrolled, because …………..…………………………………………………..…………… (if Italian);
5. to have a clean criminal record, otherwise in case of criminal conviction, specify details of judgements …………………………………………….. ; not to have pending lawsuits or to have the following pending lawsuits ………………………...……………………………….;
6. to enjoy full rights as citizen;
7. not to be excluded from active electorate, not to have been relieved of a post in a public office and not to have been removed from office as a civil servant, because of persistent inefficiency according to art. 127, para. d), D.P.R. no. 3/1957;
8. to be aware of the legal provisions regulating appointment of positions as civil servants in a Public Administration;
9. not to be a relative, up to and including 4th degree, of a professor of the School or the Department where the call was opened, as well as of the Rector, the General Director or a member of the University Board of Governors;
10. to specify which of the following requirements are met, in order to be eligible for the position. (Tick the box that applies):
    * scholar eligible as Associate Professor in accordance with Law no. 210/1998, limited to the length of eligibility in accordance with art. 29, para. 8, Law no. 240/2010. Specify:
      + the University where the qualification has been obtained …………………;
      + the date …………….……………………...;
      + the scientific sector ………………………………………………...……….;
    * Associate Professor already employed at the University of ………………………… Competition Sector ………………………………………… (Scientific Disciplinary Sector……………………………………...;
    * Italian and foreign scholar carrying out research or teaching activities abroad at a university level, in positions equivalent to those requested by this announcement according to the equivalence criteria provided by D.M. no. 236/2011 and notably to be employed since …………………..……… and holding the following position ………………………………;
    * National Scientific Qualification for the Scientific Disciplinary Sector ……….……….. (specify) or one of the sectors included in the general Competition Sector …………..…………………, for the role requested by this announcement or higher;
    * not to have served, or not to have held research grants, or not to have been enrolled in academic courses at the University of Camerino.
11. to authorize the University of Camerino to process personal data in accordance with D.Lgs. no. 196/2993, as already stated in the current competition announcement;
12. to have a fair command of the Italian language (applicable to foreign citizens);
13. to enjoy full rights as citizen in the state of origin or of provenance, or reasons for failing to enjoy ……………………………………………………(applicable to foreign citizens);

I, the undersigned attach to the application:

1. two copies of a dated and signed scientific and teaching curriculum vitae, **(an electronic copy must also be sent to** [**anna.silano@unicam.it**](mailto:anna.silano@unicam.it) or **laura.lesti@unicam.it);**
2. documents and qualifications which may be deemed relevant to the purposes of the selection procedure and two dated and signed copies of the accompanying detailed list;
3. two dated and signed copies of a detailed list of publications;
4. a photocopy of the national identification number (i.e. social security number, or tax identification number etc.) and of a valid identity document;
5. a copy of the payment receipt of € 20.00;
6. a self-declaration in accordance with art. 46, D.P.R. no. 445/2000, as of Attachment “B”, where to specify the years of employment, the current remuneration and the date of the next career advancement (Associate Professors, already employed in another University).

I, the undersigned, declare to be fully aware that untruthful statements will entail sanctions laid down in the Criminal Code and the special laws applied in this matter.

Date, ……………………..

Signature

**ATTACHMENT “B”**

* **SELF-DECLARATION AS SUBSTITUTIVE OF DOCUMENTS**

**(art. 46, D.P.R. 445/2000)**

* **SELF-DECLARATION AS SUBSTITUTIVE OF ATTESTED AFFIDAVIT**

**(art. 19 and 47, D.P.R. 445/2000)**

I, the undersigned

SURNAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(married women must declare their maiden name)

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TAX IDENTIFICATION NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLACE OF BIRTH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PROVINCE\_\_\_\_\_ COUNTRY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SEX \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLACE OF RESIDENCE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PROVINCE\_\_\_\_\_

COUNTRY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSTCODE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TELEPHONE NUMBER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***in full awareness that any untruthful statement made herein will entail sanctions laid down in the Criminal Code and the special laws applied in this matter (art. 76, D.P.R. 445/2000),***

HEREBY DECLARE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pursuant to and in accordance with D.Lgs. 196/2003 I, the undersigned, declare to be aware that the collected personal data will be processed, also by ICT tools, exclusively for the purposes of the current selection procedure.

Place and date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_