



**Posted 12 April 2017**  
**Removed 28 April 2017**

**Call for Contract Teachers for the International Two-Year University  
Level 2 Master in  
"AESTHETIC MEDICINE AND THERAPEUTICS"  
Stage activity Rome (Italy)  
Academic years 2016/2017 and 2017/2018**

**The Director of the International Two-Year University Level 2 Master in  
"AESTHETIC MEDICINE AND THERAPEUTICS"  
of the University of Camerino,**

**CALL No. EST 4/2017**

- GIVEN** the University By-Laws, issued with the University Rector Decree No. 194 of July 30, 2012 and published in the Official Gazette of the Italian Republic – General Series – First Part, No. 200 of 28 August 2012;
- GIVEN** the article 7 of the Legislative Decree 165/2001 on the *"General rules on the organization of the work at the dependencies of public administration"* and subsequent modifications;
- GIVEN** the Regulations for the Administration, Finance and Accounting of the University of Camerino, approved by Rector Decree No. 475 dated 12 November 2013, and in particular the article No. 109 of it;
- GIVEN** the Resolution No. 67 of 16 March 2016 of the School of Medicinal and Health Product Sciences;
- GIVEN** the minutes of the University of Camerino Master Commission of 23 May 2016;
- GIVEN** the resolutions of the Academic Senate No. 28 of 31 May 2016
- GIVEN** the Decree of the Rector No. 162 of 31 May 2016 for the activation of the UNICAM Master programs, for the academic year 2016/17;
- GIVEN** the minutes of the Scientific Council of the Master in Aesthetic Medicine and Therapeutics University of Camerino Master Commission of 30 March 2016;
- CONSIDERED** the need of establishing teaching contracts for the Master in Aesthetic Medicine and Therapeutics for stage activities in Rome (Italy);

**OPENS A CALL  
FOR SELECTING CONTRACT PROFESSORS FOR THE INTERNATIONAL TWO-YEAR  
UNIVERSITY LEVEL 2 MASTER IN "AESTHETIC MEDICINE AND THERAPEUTICS"  
(STAGE IN ROME, ITALY)**

**Call Purposes**

This selection is aimed at drawing up a ranking for teaching assignments of modules listed below. The ranking will be based on the possession of the best criteria for covering the courses

listed below. The ranking will apply to the edition of the Master for the academic year 2016-2017 and for the next one in case of activation of another edition of the Master.

### **Teaching responsibilities/Program of studies**

<b><i>Didactic activity</i></b>	<b><i>ECTS</i></b>	<b><i>Compensation</i></b>
1. Introduction to the Course and the Use of the E-learning Platform	3	€ 5,000.00
2. Ethical and Regulatory Aspects. Professional Responsibility	4	Free
3. Foundations for Therapy Associated with Cosmetic Medicine	6	Free
4. Cosmetology	4	€ 4,000.00

The compensations indicated above should be intended as gross amounts, inclusive of all charges also covered by the university or of the individual.

### **Hiring criteria**

#### *Requirements*

- a. Possession of enough qualification for covering chosen teaching activity at the time of appointment;
- b. Documented experience in the field concerned at an international level;
- c. Ability to provide educations in English;
- d. Ability/availability of performing a relevant part of educational activity via e-learning;
- e. Keen interest in conducting the education outlined in the above section (teaching responsibilities/Program of studies)
- f. Ability to perform educational works closely communicating and smoothly cooperating with the University of Camerino staff of the Master

#### *Evaluation of applications*

Applications in response to this call will be selected by the Scientific Council of the Master which will draw a ranking based on the above requirements and using the objective criteria listed below. This ranking (indicating the winning candidate, other participants in the selection procedure and not suitable candidates) will be published on the University of Camerino WEB site and posted in the roll of the School. The Scientific Council of the Master will reserve to himself the right to use the ranking list of the present call to meet similar needs, or do not use it if collaboration will be no longer necessary and/or convenient.

First applications submitted by employees of the University of Camerino will be examined. Subsequently, in the absence of applications from employees of the University of Camerino, or in case these applicants would be judged not suitable or lacking suitable candidates, applications submitted from outside the University of Camerino will be evaluated.

#### *Criteria for evaluation of applications*

For the comparative evaluation of applications received, the Master Scientific Council of the Master will have 100 points for each candidate distributable between the titles listed below. The declaration of suitability of candidates could depend on the achievement of a minimum score established by the Scientific Council.

- a. Qualifications (eg. Degree, PhD, specialization);
- b. Attendance of specific qualifications courses related to the discipline for which the candidate is competing;
- c. Previous experience teaching in the same Master or in related Master with positive evaluation results, when available, from the participants;
- d. Teaching experience in disciplines related to those of the present call by Faculty staff of foreign universities;
- e. Research activities documented at public and / or private institutions;
- f. Publications and other scientific and academic degrees;

### **Contract of collaboration**

The administrative Offices of the University of Camerino will propose to the winner candidates a contract for the provision of professional services of this call. This contract will govern the various organization and taxes aspects of the service provided, including possible penalties for failure or delay in executing and/or performing assigned duties.

The contract will cover the time between 4 May 2017 to 31 October 2017. The contracts could be renewable if necessary, for justified reasons, after a further formal contractual agreement between the parties. Working relationships are under the frame of contracts for work regulated by the article No. 2222 of the Italian Civil Code as indicated by the article No. 7 of Legislative Decree No. 165/2001.

**According to the 2008 Budget law, Italian citizens or residents winners of the selection and possessors of VAT should provide invoicing for payment of the compensations of this call exclusively via electronic means (FatturaPA format. This format is the only one accepted by the Exchange System, Ministerial Decree provided for by the law of 3 April 2013, No. 55).**

### **Applications**

Applications addressed to the Director of the Master of the International Master in Aesthetic Medicine and Therapeutics should be filled-in using the template enclosed. Help with the application process is available by phone from Monday to Friday, 10:00 to 12:30 (+39-0737-403326), and by e-mail at [medicina.estetica@unicam.it](mailto:medicina.estetica@unicam.it).

The following documents must be sent with the application:

- a. signed application form;
- b. copy of a valid identification document;
- c. curriculum vitae in European format;
- d. other documents and certificates useful for the selection.

The Scientific Council of the Master can subordinate the signature of the contract of collaboration to the original presentation of the titles that the candidate has declared to possess. Employees of Italian public administrations winners of this selection, before signing the contract should require and obtain the authorization from their own administration to make teaching activity of the present call.

**Application deadline: 28 April 2017, 13:00 (CET)**

**Application submission:** Via legal mail at the address [sfp@pec.unicam.it](mailto:sfp@pec.unicam.it) or if legal mail will be not available, via regular mail at the address: [direttore.farmaco@unicam.it](mailto:direttore.farmaco@unicam.it). In case of submission via regular mail, a generic acknowledgment receipt of application will sent in reply to the submission.

### **Handling of personal data**

Personal data transmitted by the candidates applying for the selection will be used for institutional purposes and in compliance with the European and Italian legislation on protection of personal data (Legislative Decree 196/2003, <http://194.242.234.211/documents/10160/2012405/Personal+Data+Protection+Code++Legislat.+Decree+no.196+of+30+June+2003.pdf>). This legislation is based on principles of fairness, lawfulness, transparency and is aimed at protecting fundamental rights and freedoms of citizens. These data will be processed, including by the use of electronic means, by the Director of the Master or those specifically charged for managing administrative procedures and for fulfilling legal obligations. The provision of personal data is optional but a refusal makes it impossible to proceed with contract completion.

The data controller of applicants personal data is prof. Flavio Corradini, Rector and legal representative of the University of Camerino, domiciled for his office in Piazza Cavour 19 / F 62032 Camerino (MC), Italy. The data processor is the Director of the Master in Aesthetic Medicine and Therapeutics Prof. Francesco Amenta.

According to the rules of the Legislative Decree 196/2003, each applicant and at any time has the following rights:

- a. to obtain updating, rectification or, where interested therein, integration of the data;
- b. to obtain erasure, anonymization or blocking of data that have been processed unlawfully, including data whose retention is unnecessary for the purposes for which they have been collected or subsequently processed;
- c. to obtain certification to the effect that the operations as per letters a) and b) have been notified, as also related to their contents, to the entities to whom or which the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate effort compared with the right that is to be protected.
- d. the right to object, in whole or in part
- e. on legitimate grounds, to the processing of personal data concerning him/her, even though they are relevant to the purpose of the collection;
- f. to the processing of personal data concerning him/her, where it is carried out for the purpose of sending advertising materials or direct selling or else for the performance of market or commercial communication surveys.

Camerino, 11 April 2017

THE MASTER DIRECTOR  
Prof Francesco Amenta  
*Signed Francesco Amenta*  
*in the original document*





UNIVERSITA  
DI CAMERINO



**APPLICATION**

**To the Director of the Master  
in Aesthetic Medicine and  
Therapeutics**

University of Camerino  
Via Madonna delle Carceri, 9  
62032 CAMERINO (MC), Italy

To be sent by legal mail at the address [sfp@pec.unicam.it](mailto:sfp@pec.unicam.it) or [direttore.farmaco@unicam.it](mailto:direttore.farmaco@unicam.it)

Surname \_\_\_\_\_ name \_\_\_\_\_  
 born on (date) \_\_\_\_\_,  
 in (city, region, country) \_\_\_\_\_ ;  
 citizenship \_\_\_\_\_  
 street address \_\_\_\_\_,  
 city \_\_\_\_\_ region \_\_\_\_\_ zip code \_\_\_\_\_  
 \_\_\_\_\_  
 country \_\_\_\_\_  
 tel. \_\_\_\_\_, mobile \_\_\_\_\_,  
 e-mail \_\_\_\_\_,  
 tax number \_\_\_\_\_

In reference to the call EST4/2017

**APPLIES**

For having assigned the course(s) indicated below

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

of the for the International Master in "AESTHETIC MEDICINE AND THERAPEUTICS" Stage activity Rome (Italy).

To this end, according to article 46 of the D.P.R. of December 28, 2000, No. 455, and aware that those who make false declarations will lose the benefits obtained and are liable to the penal sanctions for false declarations indicated in articles 75 and 76 of the above-cited D.P.R., she or he

**DECLARES ON HER OR HIS OWN RESPONSIBILITY THAT SHE OR HE IS**

- to be an Italian citizen or citizen of the country \_\_\_\_\_ ;
- of having enough knowledge of the English language for teaching in the Master course ;
- of having enough computer literacy to enable the delivery of an university course in the e-learning mode;
- to be registered / in the election list of the City of \_\_\_\_\_;
- to not have had penal sentences or penal procedures in progress;
- to have or not to have had positions at any structure of the University of Camerino as specified in the curriculum vitae herewith enclosed. None of these was terminated prematurely. (*In case of resolution different from the natural expiration of the contract specify the reasons for the termination*);
- that what is indicated in the curriculum is true.

Moreover, the undersigned requests that any communication related to this selection is sent to the following address (*just in case the address is different from the above indicated*):

\_\_\_\_\_

and agrees to promptly notify the secretariat of the Master any changes.

He/she is aware that personal data will be collected and used in full respect of the law for purposes pertaining to execution of institutional activities, in particular for the full discharge of activities regarding the academic and administrative relationship with the University.

Enclosed to this application are:

- curriculum vitae completed with date and signed;
- copy of passport or other valid identification document.

Place and date \_\_\_\_\_

SIGNATURE

\_\_\_\_\_