UNICAM SCHOOL OF ADVANCED STUDIES

- Call for participation in doctoral courses (37th cycle)
- How to fill out the application form , by Cristina Soave, School of Advanced Studies

Application procedure

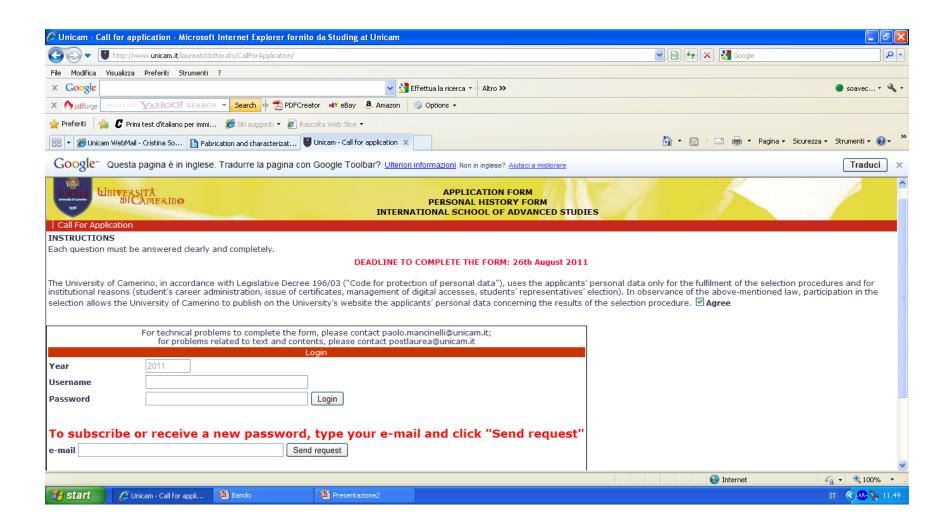
- To apply, candidates have to fill out the online application form available at: <u>https://vele.unicam.it/CallforApplication</u>
- In this phase, you are not requested to submit any document. There are no charges to apply
- Deadline for applications: November 4, 2021

Login request / 1

Go to the link
 <u>https://vele.unicam.it/CallforApplication</u>

type your e-mail address in the box and click the button Send request

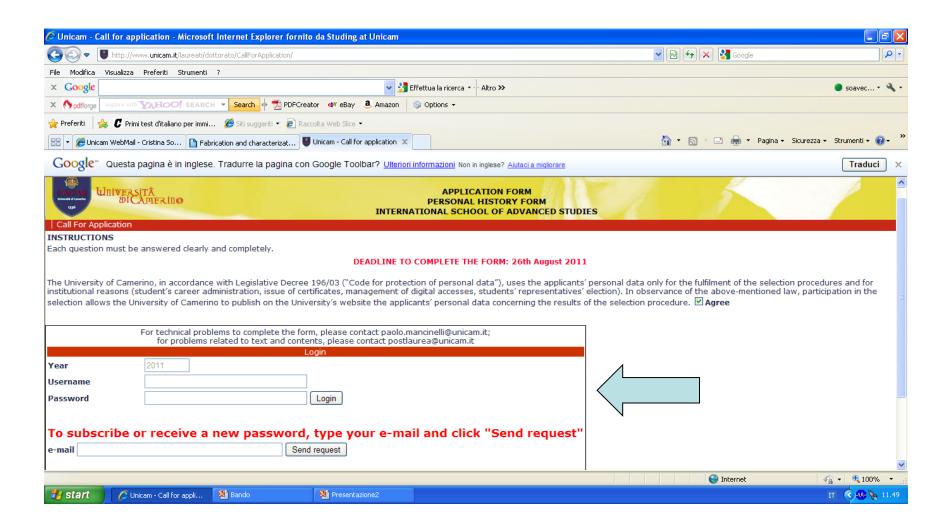
Login request



Application procedure / 2

- On the e-mail account you have provided, you will receive username and password to be used to fill out the Application form
- Please note that it may take a few minutes before you receive this message
- Enter your login ID and access the on-line form to fill it out

Enter the Login ID



Application form / 1

Call For Application		APPLICATION FOR PERSONAL HISTORY F INTERNATIONAL SCHOOL OF ADV	ORM	
INSTRUCTIONS Each question must be answered clearly and compl	atalı			
	D ducation Training or work experience Confirm al	EADLINE TO COMPLETE THE FORM: 261	th August 2011	
10.00	Personal data	a		
SURNAME/FAMILY Name	MAIDEN Name For women only (if applicable)	First name	Middle name(s)	Sex
				~
IMPORTANT: PLEASE ALSO COMPLETE THIS SE	CTION, IF YOUR NAME(S) IN YOUR PASSPORT	ARE SPELT DIFFERENTLY FROM THE	ABOVE.	
SURNAME/FAMILY Name	MAIDEN Name For women only (if applicable)	First name	Middle name(s)	
Place of birth (City and Country)	Nationality	Date of birth (Day - Mont	h-Year) Marital status	
	ITALY	~		
(L)				

Application form: personal data

Full name & address of present Institution (if applicable)	Institute	Iel. No.
		Telefax
	Your Office	Tel. No.
		Telefax
until: Date	E-mail	
Home address		Tel. No.
		Telefax
*	* E-mail	
Mailing address		
*		
Area of research and PhD curriculum of interest (see web site: http://www.unicam.it/unicam-poi/dottor	ato/phd_courses.asp)	
Area of research No more than one PhD Curricula in No more than one Architecture, Environment and Design Industrial Design and Experimental Architecture	ture 💌 🗛dd	

Save Print all pages Fill in all fields and click the Save button

Application form: Personal data

- Write your personal data (name, surname, middle name) and the e-mail address where you want to receive any further communication about the admission/selection process
- Add your Italian fiscal code (if any) and your skype contact (if any)

Application form: Area of research

- In the dropdown menu select the Area of research and the PhD Curriculum you would like to apply for
- Areas of research and PhD Curricula are listed on the website <u>https://isas.unicam.it/courses</u>

Area of Research / PhD Curriculum

 Please note: to access the second page of the Application form, you have to fill out all mandatory fields, and click on the SAVE button

Application form / 2

INSTRUCTIONS

Each question must be answered clearly and completely.

DEADLINE TO COMPLETE THE FORM: 26th August 2011

	Training or work experience		
<u>To continue, pla</u>	ease compile all fields in this pa	<u>age</u>	
	EDUCATION		
Years attended (months and years (required fields) Name and	d place of Institution Field of Stu	dy Degree or Diploma Grade	
		0	Add

Indicate below	your proficiency	in the English language	
Reading	Writing	Speaking	
Good	Good	Good	

🕑 Good	U Good	Good
O Average	💿 Average	○ Average
○ Poor	O Poor	💿 Poor
	Lindate	

Please quote any certificate attesting knowledge of English language (TOEFL, Proficiency certificate or other)



Attendance to summer schools, conferences or workshops

Nam	ie Place	,	rear 🛛
			Add

Participation to exchange programs

Name of program	Host (Institution, City, Country)	From	То	
				Add

- In this section, you have to enter the data on your educational Background and your command of foreign languages
- Please list: any Degrees you have earned; the Institutions where you received them; the date of the award of the Degrees.
- You can duplicate the field by clicking the add button

- Please use the calendar to enter the date when you obtained your Bachelor degree (if any) and Master degree.
- Please enter also the name of the Institution where you graduated, the field of studies, and the degree (i.e. Bachelor degree, Master degree or what else)

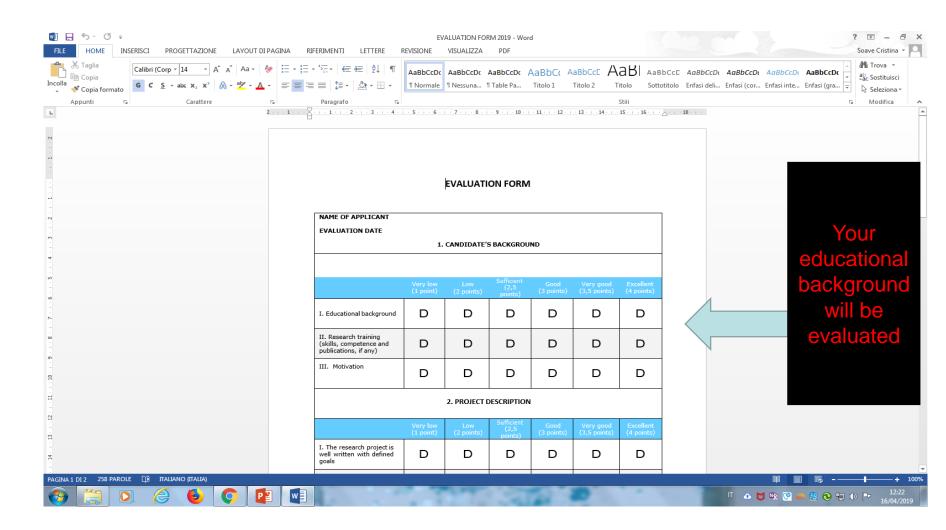
- Write the score you obtained in the Field "Grade", whereas in the field "Percentage" you have to express the grade with reference to the highest grade attainable (i.e. 75% with 100% being the highest grade attainable)
- These are mandatory fields

- Candidates who do not already possess the required degree can be admitted, provided that conferral takes place by October 31, 2021
- They have to include the data of their Bachelor Degree, if any
- For the Master degree, enter the expected date and grade of graduation

Years atte	nded (months and y	ears are required	fields) Name and	EDUCATION place of Institutio		Degree or Diploma Grade
Indicate b	elow your proficie	ncy in the English	language			\wedge
Reading	🖲 Good	Writing	💿 Good	Speaking	💿 Good	
	○ Average		OAverage		○ Average	
	○ Poor		○ Poor		○ Poor	
Other lan	guages					
Italian						
	e to summer schoo		•		Veer	
	e to summer schoo	ols, conferences o Plac	•		Year	Add
Name	e to summer schoo n to exchange progr	Plac	•			Add
Name	n to exchange progr	Plac	e			Add

- Please list and upload any certificate attesting your knowledge of English
- Add any information that might be useful as evidence of your skills (attendance of summer schools, conferences, workshops, participation in exchange programms etc.).
- All fields are duplicable by clicking the add button

Evaluation form I



Application form / 3a

	Personal data Education Traini	ing or work experience Confirm all data
RAINING OR WORK EXP		
Name and place	Description of your main activity	Period of duty (from to)
cholarships, awards,		
* * *		
Present employment and d	luties (if applicable) (255 characters max)	
* * *		
Sive a brief account of you	r research experience, its highlights, and y	our personal contribution (may 1 page)
***	research experience, ics highlights, and y	our personal contribution (max 1 page)

Application form / 3b

Authors	Title	Journal	
Additors		Joannai	
			Add
File	Sfoglia		
File Types Allowed :	".pdf", ".txt", ".doc", ".rtf", ".zip"	, "	
Why do you plan to at	tend graduate school? Explain ho	ow graduate school will contribute to your caree	r goals

Application form: training and work experience

- Please list in this section any previous training and work experience, and your present employment (if applicable)
- List any honors or scholastic distinctions you received in college/ professional societies.
- List up to three scientific publications, if available; you can also upload the full-text of the document

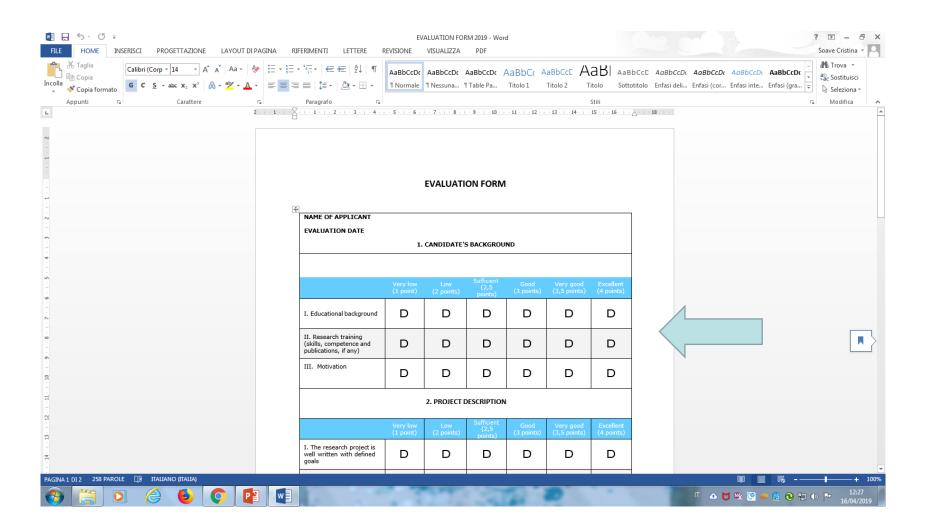
Please note:

 You can also use this field to attach a file with any relevant information for the description of your research project, you could not enter in the application form (for example, Chemical structures)

Application form: training and work experience

- Describe also your previous research experience, and write your motivation letter in the field «why do you plan to attend graduate school»
- Your research training (skills, competences and publications) and your motivation will be evaluated too

Evaluation form II



Application form / 4

Research topic

Specify up to three research topics of interest, suggesting priority The topics for each area are listed on the website **http://www.unicam.it/laureati/dottorato/phd_courses.asp**

Add

Project Description

Provide an outline of the research project that you would like to pursue for your Ph.D. (about 3 pages)

Please, describe the following aspects:

I. State of the art;

II. Proposed research;

III.Expected outcomes.

Please provide the names of three professors or research collaborators who will act as referees on your behalf. We will then email this three people and ask them to provide a reference for you via an online form

Name	
Institution	
Position held	
Postal address	
phone	
e-mail	
	Add

Research Projects

- Candidates can select up to 2 research projects from those listed in the table of projects available at <u>https://isas.unicam.it/2021-phd-call-applications-second-session</u>.
- Please list the research projects you selected in the field: research topics

Project description

- Please pay particular attention to the section of the application form requiring the submission of an hypothetical research programme, since it will be considered for the evaluation of the candidates research aptitude.
- Provide a title of the research, and include the state of the art of the topic, the objective to be reached in the project, the expected outcomes, the methodology you would like to follow, some references.

Evaluation criteria / 1

 In the first phase of the evaluation, the research proposal will be checked for plagiarism using a special software package; any infractions will result in the application being excluded from further evaluation.

Evaluation criteria / 2

 Based on the documentation produced by the candidate, especially as regards the research proposal, the Admissions Committee will apply the criteria set forth in the European Framework for Research Careers.

How the project will be evaluated I, II, III, IV

	• [*] =• €≣ 9≣ Å↓ ¶		ALUATION FOR VISUALIZZA AaBbCcDc	PDF	AaBbCc A	Titolo 2 T			bCcDι AaBbCcDι AaBbC i deli Enfasi (cor Enfasi ir	ite Enfasi (gra _∓	
u 2 · · · 1 · · · 2	I. Educational background	D	D	- 9 - 1 - 10 - 1	D	D	15 · · · 16 · · · ·	<u>1 * 1 * 18 * 1 *</u>			
P	II. Research training (skills, competence and	D	D	D	D	D	D				
- 6	publications, if any) III. Motivation	D	D	D	D	D	D				
- - 			2. PROJECT E	DESCRIPTION							
а 		Very low (1 point)	Low (2 points)	Sufficient (2,5 points)	Good (3 points)	Very good (3,5 points)	Excellent (4 points)				
2	I. The research project is well written with defined goals	D	D	D	D	D	D		/		
16 - 15 -	II. The scientific background is described	D	D	D	D	D	D				
61	III. Objectives and expected outcomes are consistent with a three-year doctoral programme	D	D	D	D	D	D		/		
2 2	IV. The project is original and the objectives provide a significant progress of knowledge in the field	D	D	D	D	D	D				
02 -	GENERAL COMMENTS (Ma	w 1000 char	actors)		ASS	ESSMENT:					
17		. 1000 char	acters)								
PAGINA 1 DI 2 258 PAROLE [] TALLANO (ITALLA)				Ret		8			II 🗠 💆 🗞 🖸	 	+ 100% 12:29 16/04/2019

How the project will be evaluated III, IV, V, VI

EVALUATION_FORM_UNICAM - Microsoft Word										- 7 🛛
Eile Modifica Visualizza Inserisci Formato Strumenti Iab										Digitare una domanda. 🛛 👻 🗙
) - C 😵 🖪 🖕 🥵 🖉 💭 - C	1 😫 🍃 📴 🖬 🦚	🗔 🦷 100)% 🝷 🕜 🛙 🕮	🛛 Lettu <u>r</u> a 🥃 🕴	4 Normale	👻 Verdana	9	•8 • G	C § <mark>≣</mark> ≣ ≣ I	≣ ‡≣ • ☷ 🌌 • 🛕 • 🍟
L 2···1···	···1···2···3···4	• • • 5 • • • 6	7 8	• • • 9 • • • 10	• • • 11 • • • 12	• • • 13 • • • 14 •	· · 15 · · · 16 ·	1 - A - 1 - 18 - 1 - 1		~
	EVALUATION NAME OF APPLICANT EVALUATION DATE I. CANDIDATE'S BACKGROUND									1
- • •	I. Educational background									
μ - - -	II. Research training (skills, competence and publications, if any)									
T	2. PROJECT DESCRIPTION									
N		Very low (1 point)	Low (2 points)	Sufficient (2,5 points)	Good (3 points)	Very good (3,5 points)	Exœllent (4 points)			
α - - - -	I. The research project is well written with defined goals									
·	II. The scientific background is described									
-	III. Objectives and expected outcomes are consistent with a three- year PhD programme									
- 21 - 1 - 11 - 1 - 11 - 1 - 11 - 1 - 11 - 1	IV. The project is original and the objectives provide a significant progress of knowledge in the field CALCULATE AND SAVE									×
	CHECOLATE AND SAVE							1		>
Pg 1 Sez 1 1/1 A Ri Col R	EG REV EST SSC Inglese (R	e 😡								
🛃 start 🖉 Unicam WebMail 🌔 http://www.unic	💽 3 Microsoft Offi	- 🚞 tesi dot	torato	🔊 Risultati rice	erca 🗧 🕻	RESEARCH TO	PI 🔁 🔁 🖯	allForApplication	EVALUATION_FO	IT 🔇 🐠 🍖 12.29

Application form: presenter

- Candidates are invited to provide at least three references (professors/ researchers) who will act as referees on their behalf.
- The admission office will contact them by e-mail and request to submit a recommendation letter using the form available on the university website.

Application form / 5

- When you have entered all information, Click on the button CONFIRM ALL DATA
- You'll receive the following message:

Your application procedure is successfully concluded and will be evaluated. Thank you for your interest in the PhD programme of the University of Camerino.

Application form / 5

- Please verify that you have received the confirmation message, otherwise your application is not complete and it will not be evaluated
- If you haven't received the confirmation message, please contact paolo.mancinelli@unicam.it

Second phase of the evaluation

 The eligible candidates, included in the short list, will be invited for an interview in order to complete the final rankings for each area. The interviews will be online and conducted in English by a Committee appointed by the Doctoral Advisory Committee for each doctoral program.

Evaluation criteria / 1

- Carry out research under supervision
- Have the ambition to develop knowledge
 of research methodologies and discipline
- Have demonstrated a good understanding of a field of study

Evaluation criteria / 2

- Have demonstrated the ability to produce data under supervision
- Be capable of critical analysis, evaluation and synthesis of new and complex ideas
- Be able to explain the outcome of research and value thereof to research colleagues

A - 🏆 - 🗚	• = =	≡≡ ‡=• ⊉•⊞•	• ¶Norm	ale 🛚 🛚 Nessuna	¶Table Pa	Titolo 1	Titolo 2	Titolo S	Sottotitolo	Enfasi deli	Enfasi (c
	E.	Paragrafo	ra					Stili			
									7		
		3.									
		Assessment of the interview									
			Very Low (1 point)	Low (2 points)	Sufficient (2,5 points)	Good (3 points)	Very good (3,5 points)	Excellent (4 points)			
		Carry out research and produce data under supervision									
		Have the ambition to develop knowledge of research methodologies and discipline									
		Have demonstrated a good understanding of a field of study									
		Be capable of critical analysis, evaluation and synthesis of new and complex ideas									
		Be able to explain the outcome of research and value thereof to research colleagues									