

ERASMUS+ CALL FOR APPLICATIONS MOBILITY FOR STUDY

2021-2022 ACADEMIC YEAR

(deadline: March 22, 2021)

The conditions of this call for applications might be subject to changes and integrations, following the publication of the EU regulations governing the 2021-2027 ErasmusPlus and the undersigning of the Financial Agreement between the University of Camerino and Indire National Agency.

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GENERAL INFORMATION

Information

ErasmusPlus is the 2021-2027 EU Programme to support education, training, youth and sport created by the European Parliament.

The ErasmusPlus Programme, in particular the KEY ACTION 1 – MOBILITY OF INDIVIDUALS, supports the students' mobility to help them undertake their learning experience (Mobility for Study and Mobility for Traineeship) in another country.

The ErasmusPlus Programme enables students to get acquainted with new higher education methods, to meet young people of foreign countries and to experience culture abroad, by making them to actively participate in the European integration process. This way, the ErasmusPlus Programme manages to consolidate the students' mutual relationships and to strengthen the academic and cultural dialogue, by promoting a sustainable development thanks to a mutual exchange of knowledge, with a view to promoting the European values and culture worldwide.

The University of Camerino continues to support the students' international mobility for the 2021-2022 academic year with the publication of this call for applications governing the Mobility for Study; this is at all events a temporary document, pending the EU approval of the 2021-2027 ErasmusPlus Programme and the issue of the new Programme Guide.

Periods

Students may spend a continuative period of study (from 3 to 12 months) at a European University (KA103) that executed an Inter-institutional Agreement with the University of Camerino within the framework of the ErasmusPlus Programme (**Annex 1 – Table of Agreements**)

The mobility period shall be performed continuatively between June 1, 2021 and September 30, 2022.

EU countries participating in the ErasmusPlus Programme

- The 27 EU Member States: Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Latvia, Lithuania, Luxembourg, Malta, The Netherlands, Poland, Portugal, Czech Republic, Romania, Slovakia, Slovenia, Spain, Sweden and Hungary.
- the 3 countries of the European Economic Area (EEA): Iceland, Liechtenstein and Norway.
- the EU enlargement candidate countries: the former Yugoslav Republic of Macedonia, Serbia and Turkey.

This call for applications transposes the exit of the United Kingdom from the 2021-2027 ErasmusPlus Programme, resulting from the negotiations between the United Kingdom and the European Union after Brexit. The United Kingdom therefore is no longer included in the list of the Programme Countries.

During mobility for study, students may carry out educational activities providing a full academic acknowledgement, previously agreed upon with the Delegates for International Mobility of each degree programme, as follows:

- a) attendance to courses (lectures) and sitting of the relating assessment tests (exams);
- b) preparation of the bachelor's, master's and/or PhD thesis;
- c) traineeship combined with a study period. Such traineeship must be carried out, with the prior authorisation of the Delegate for Traineeship/School, under the supervision of the same university where the student is due to perform his/her studies and the two activities shall be carried out consecutively. The overall duration of such combined mobility period will range from minimum 3 to maximum 12 months.

Students may decide whether to perform their mobility according to the "standard" format, should the conditions allow, to the "virtual mobility" or to the "blended mobility".

The mobility period shall be performed continuatively between June 1, 2021 and September 30, 2022.

The students participating in an ErasmusPlus mobility programme will acquire the **status of "ERASMUS students"**, that may be summed up as follows:

- the Erasmus students are compared to all intents and purposes to the students of the receiving university: they are admitted to attend the academic programmes and to sit the relating exams, to carry out research for their thesis, to be admitted to libraries and labs, to attend traineeships or stages (wherever there are specific conventions entered into by the receiving university), to benefit from the same services offered to their foreign colleagues;
- the tuition fees shall be paid at UNICAM according to the deadlines and modalities communicated by the same. No fees shall be paid to the receiving university (except the payment of small fees, if any, for insurance services or for the use of technical materials such as photocopies and lab products);
- upon conclusion of the mobility, the grantholders will be entitled to the full recognition of the exams taken and of the activities performed, pursuant to the Learning Agreement and according to the results and judgments recorded in the Transcript of Records

Funding

All funding is exclusively allocated for the performance of the allowed educational activities (*please refer to "Activities to be performed during mobility and Learning Agreement" section*), **whose duration has to be at least 3 months (90 days) and not longer than 12 months.**

Mobility shall take place between June 1, 2021 and September 30, 2022 and shall be continuative.

The ErasmusPlus funding is, moreover, linked to study and/or educational activities carried out and to their following acknowledgement by the competent body of the degree programme which students are enrolled in.

The students who do not complete any activities satisfactorily, do not obtain any acknowledgement of the activities carried out or do not apply to have their activities acknowledged within the date of achievement of their degree, or still who refuse the acknowledgement granted, shall return the entire amount of the funding received.

The funding for the mobility period is paid by means of funds allocated by the ErasmusPlus National Agency, by MUR – Ministry of University and Research or by means of funds of the University of Camerino.

1. **The EU funding of the National Agency** is a contribution to mobility disbursed by way of partial coverage of the higher expenses relating to the stay abroad; it is a variable amount, proportional according to the destination country chosen by mobility students and to the number of days of their actual stay abroad.

By way of information, it is pointed out that, until last year, such amounts could range from EUR 250 to 300 per month.

As to the 2021-2022 academic year, the University of Camerino will communicate the amount of grants as soon as they will be made known by the European Commission.

2. Integration of the EU funding, disbursed by the **Ministry of University and Research (MUR)**. The eligibility and amount of such integration for international students, pursuant to the provisions of Ministerial Decree no. 1047 of December 29, 2017, will be based on the ISEE or on the income tax return.

The amounts will be paid according to the income brackets, as per the following Table 1:

Table 1 – ISEE BRACKETS
(the ISEE taken into account will be the last one declared for the purposes of enrolment or enrolment renewal)

ISEE VALUES
ISEE ≤ 13,000
13,000 < ISEE ≤ 21,000
21,000 < ISEE ≤ 26,000
26,000 < ISEE ≤ 30,000
30,000 < ISEE ≤ 40,000
40,000 < ISEE ≤ 50,000

Also in this case, the amounts will be published as soon as possible on the Unicam website under “*Bandi*” (the Ministry’s contribution will be reconsidered as well, according to the amounts of the EU funding).

3. **University’s integration:** students having an ISEE higher than € 50,000 or those who do not declare their ISEE value will be granted a University integration equal to € 100 per each month of mobility.

Irregular students who have exceeded of one year the standard term of the degree programme will be only entitled to the University integration equal to € 100 per each month of mobility and not to the integration **indicated at point 2 above**.

Any extensions shall be authorised by the ErasmusPlus mobility coordinator; nevertheless, the payment of grant for the additional period might not be guaranteed.

Students with disabilities: to allow a wider participation of students with disabilities in the **ErasmusPlus Programme**, an EU contribution is provided for students with disabilities in mobility. Any concerned people may moreover apply for contributions specific for special needs, which will be evaluated from time to time by the National Agency. For further information, please contact the Mobility Office.

Methods of payment:

The methods of payment will be also made known as soon as possible on the Unicam website. under “*Bandi*”.

The funding received shall be reimbursed, entirely or in part, in case of:

- waiver of mobility;
 - stay of a duration shorter than the minimum mandatory period of 90 days;
 - failure to acquire the minimum ECTS required (the minimum number of ECTS will be made known in the following integrations to the Call for applications, together with the amount of grants);
 - reduction of the mobility period if compared to that provided for in the agreement.
4. In addition, the students eligible for the ERDIS scholarship may apply for the **integration granted by ERDIS Marche, Camerino branch**, for the international mobility (for further information, see <http://www.erdis.it>).

Insurance coverage

The Participants shall have a suitable insurance coverage.

The basic health insurance is provided by the National Health Service by means of the European Insurance Health Card (EHIC), also during their stay in another EU country.

The University of Camerino sees to the insurance coverage for the ErasmusPlus students in mobility abroad with the following policies:

- third party liability: insurance against risks arising from third party liability, excluding the damages falling within professional liability, by means of a policy taken out by the University with UNIPOLSAI Div. La Fondiaria no. 365172403463;
- personal accident insurance linked to the educational activity/traineeship to be carried out by the Participants, including expenses, if any, for medical repatriation or in case of death: INAIL (Industrial Injury Compensation Board) policy no. 3151;
- generic policy for refund of medical expenses, in case of hospitalisation, repatriation of deceased.

*Yet, both the insurance coverage of the European Insurance Health Card and the UNICAM insurance policies might not be sufficient, above all in case of **repatriation and/or a specific medical examination**; therefore, students should necessarily:*

- be duly informed about the specific healthcare conditions of the receiving country, at the reference Local Health Authority;
- see to take out autonomously a health insurance, covering healthcare and hospitalisation for Covid-19, and a travel insurance in case of cancellations or delays, including those due to the Covid-19 emergency. The details of the insurance policies for Covid-19 emergency shall be included in a special statement that the beneficiary shall send to the International Mobility Office before departure.

PARTICIPATION REQUIREMENTS AND

MODALITIES TO SUBMIT APPLICATIONS

General requirements for participation

1. Students who intend to apply must be regularly enrolled in one of UNICAM degree programmes.
2. Students who, upon application, are enrolled in the third year of the bachelor's degree programme or are irregular and expect to graduate within the 2020-2021 academic year, shall demonstrate to be pre-enrolled in a master's degree programme. The mobility period may only start after the actual enrolment in the 2021-2022 academic year, to coincide with the payment of the first instalment of tuition fees and at all events according to the deadlines established by the receiving university.
3. Students who, in the 2020-2021 academic year, are enrolled in the third year of a degree programme, may go on mobility by proposing a Learning Agreement with programmes relating to their degree only if in the 2021-2022 academic year they will be enrolled as irregular students.
4. In case of mobility of students who intend to graduate in the extraordinary session of April 2022 of the 2020-2021 academic year, the enrolment in such academic year shall be considered as valid. Yet, the mobility shall end in time to obtain the acknowledgement of the activity carried out and to comply with the administrative fulfilments established by the Student Office.
5. Only students who, in the same period, are not beneficiaries of another EU contribution provided for by other mobility programmes. At all events, it is pointed out that the Erasmus grants are compatible and cumulative with any and all other types of grants (i.e., ERDIS scholarship), except as otherwise provided for by the funder.
6. The admission of students who, in the past years, waived the Erasmus grant without any grounded reasons will be assessed by the Evaluation Committee.

The **students having the citizenship of one of the countries participating** in the ErasmusPlus Programme are eligible for mobility at any university of their country of origin, provided that they are not still resident in that country; at all events, they will not be accorded any priority during the selection procedure. They shall moreover obtain the authorisation of the receiving university, before having acceptance confirmed.

Incompatibility

Incompatibilities concern both grant and status of Erasmus student.

Students applying to ErasmusPlus Mobility for Study:

- may be awarded an ErasmusPlus grant per each study cycle (I, II and III cycle) and for a period not exceeding 12 months per each cycle; in case of single cycles (Pharmacy-Chemistry and Pharmaceutical Technologies-Veterinary Medicine-Law), the maximum number of months is 24. Any previous mobility experiences within the framework of the ErasmusPlus Programme for study or placement/traineeship or within the framework of the LLP programme shall be included in the calculation of the months already enjoyed, so as to verify whether students have already reached or exceeded the established ceiling.
For the 2021-2022 academic year, also students who have previously enjoyed of an ErasmusPlus grant for study or placement may apply to the Call for applications, provided that they still have at least 3 months available to spend abroad for the study cycle for which they are applying;
- cannot benefit, as long as they benefit from funding for the ErasmusPlus project, from any other type of EU contribution (including the grants to attend a Double Master Degree) or coming from funds of the University of Camerino, granted to spend a mobility period abroad.

Mobility students cannot obtain the degree before the mobility period ends and the acknowledgement of the educational activity carried out at the foreign university is issued by the Degree Programme Board. Such

rule also applies to PhD students and postgraduate students.

Language requirements

To apply for the 2021-2022 ErasmusPlus, the minimum language requirement is B-1 level according to the CEFR, acknowledged by the Council of Europe, to be certified according to one of the following modalities:

- 1) possession of a language certificate (TOEFL, Cambridge, Delf, Cervantes, Delf, Dalf and so on) attesting at least the B-1 level requirement, according to the CEFR;
- 2) stays abroad in a country whose official language is the same as the one to be used during mobility, for a period of at least 60 days (also in this case, a certificate attesting the duration and nature of such stay is required);
- 3) enrolment in a degree programme entirely taught in English.

For PhD students attending the School of Advanced Studies, it is sufficient to have attended a master's degree programme in English.

The copies of certificates shall be attached to the application.

PLEASE NOTE:

The language requirements as per the above paragraph are needed to submit an application. It is pointed out anyway that the Partner Universities might require further skills; applicants are therefore advised to verify the language requirements of the university where they intend to spend an ErasmusPlus period.

Available destinations

The list of the available destinations constitutes an integral part of the Call for applications (Annex 1).

The Table, divided by Schools, shows the destinations, the language requirements, if any, specific of a certain institution, the number of grants available for each destination and the relating duration, based on the agreements of the two universities, as well as a link to get the information required to organise mobility at best.

It is pointed out that the requirements of each Partner University could change even after publication of the Call for applications.

Students can apply for maximum **TWO different destinations**.

Activities to be performed during mobility and Learning Agreement

Students have to indicate, in their online application, the teaching and educational activities they intend to carry out during their mobility. This information is merely indicative and does not prevent them from the possibility to include other activities in their official study plan that will be indicated in the Learning Agreement. The **Learning Agreement** is the document that establishes the study plan to be followed abroad and is mandatory for all mobility students, including PhD students, both for study and for research/thesis preparation. "Table A" must include the programmes to be attended during mobility, "Table B" the programmes which shall be acknowledged by UNICAM upon conclusion of mobility.

The Learning Agreement proposed by students must be approved and undersigned by the Delegate for International Mobility of the relating degree programme and by the receiving university.

The Learning Agreement may be changed within the first month after the student's arrival at the receiving university, but any changes shall be communicated by email to the office; the latter will send such request to the Delegate for International Mobility of the degree programme and to the relating Teaching Manager, who

will authorise the requested changes.

The authorisation will be sent to the concerned student by email.

Students are reminded that **the activities allowed** during mobility for study are as follows:

1. educational activities (courses) and relating assessment tests (exams);
2. preparation of the degree and/or PhD thesis;
3. combined activity of exams and curricular traineeship (only if provided for by the educational regulations).

For any educational and training information, students may refer to the contact persons of each degree programme.

Subject to any further extraordinary provisions, the following activities shall be forbidden during the ErasmusPlus mobility:

- taking exams at the University of Camerino;
- obtain the degree at the University of Camerino.

Submission of applications

Each candidate is invited to fill-in the online application at <https://didattica.unicam.it>, available in one's reserved area – International mobility – Outgoing mobility. Students may indicate maximum TWO different Partner Universities.

The questionnaire included in the application shall indicate the activity that students intend to carry out abroad, i.e. the attendance to programmes in order to take the relating exams, by specifying which ones they intend to attend, or the preparation of thesis, by indicating the name of one's supervisor.

The application, together with the required attachments, shall be **submitted WITHIN H. 12:00 A.M. OF MARCH 22, 2021.**

To be admitted to the selection:

1. candidates must duly fill-in all the required sections;
2. candidates enrolled in a master's degree programme shall mandatorily declare in their application the data relating to their degree in the "*Dichiarazioni aggiuntive/Additional statements*" section of the online form;
3. candidates shall also mandatorily fill-in their study plan which to keep to during their mobility for each of the two destinations chosen (Questionnaire);
4. candidates shall submit the enclosures specific of their area, as requested by the Call for applications.

PLEASE NOTE: all information/changes of the enrolment procedure and any updates are available at www-unicam-it/reginfo.

All technical problems which should occur during the online procedure shall be communicated to the email address: ada.forti@unicam.it.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED, NOR ANY LATER CHANGES OR CANCELLATIONS WILL BE ALLOWED.

Upon conclusion of the submission procedure:

1. the competent offices will verify the participation requisites of all candidates before admitting them to assessment;
2. a committee composed of the Rector's Delegate for International Mobility and of delegates for degree programmes will assess the submitted applications and study plans.

START OF APPLICATION SUBMISSION: February 25, 2021 CALL FOR

APPLICATIONS DEADLINE: March 22, 2021

PLEASE NOTE

- Students enrolled in the degree programmes of the **School of Pharmacy** who intend to prepare their **thesis during mobility shall attach to their application a statement of availability** of a UNICAM teacher, who will later act as a supervisor. The same teacher may indicate the receiving university, by specifying whether he/she already has collaborations in progress or still to be activated.
- Students, who may indicate two destinations for the performance of their period of study, may attach to their application two statements of the same teacher or of two different ones.
- A teacher may issue more statements of availability for the same receiving university than the actual availability of the latter: the final list will eventually indicate the students entitled to benefit from said university.

To participate, **the students enrolled in the programmes of the School of Advanced Studies (SAS)** shall fill-in the online application but also attach the following documents:

- Curriculum vitae;
- Presentation letter of the UNICAM PhD Coordinator.

Please remember that the grant may be enjoyed from June 1, 2021 and September 30, 2022.

PhD students who are winners of a grant shall choose whether to benefit from the “ErasmusPlus Mobility for study” contribution or from the increase in the PhD scholarship for the period of study abroad.

All may benefit from the ministerial integration calculated according to the ISEE (see Table 1 – ISEE brackets)

SELECTION PROCEDURES

Criteria for the creation of lists

The **selection and assessment criteria for the creation of lists** are the same for the students of all the University Schools.

The lists for the University Schools will be drawn up according to the following criteria:

- academic career: **ratio between the acquired ECTS (exams passed) and the ECTS provided for from the enrolment date until submission of applications** (usually, 60 ECTS per year are provided). As to irregular students, the points obtained will be reduced in proportion to the years exceeding the standard term of the degree programme. As to students enrolled in a master’s degree programme, the final grade will be also taken into account: 45%;
- weighted grade average: 35%;
- language certificate assessment: 10%
- questionnaire assessment: 10%

Students shall control the personal data of the online record book in order to verify in time that all the exams required for the educational activities carried out have been duly recorded.

All students submitting an application for mobility for the 2021-2022 academic year, who were recipients of an ErasmusPlus grant for study in the 2020-2021 academic year and who could not carry out their mobility due to the COVID emergency, will be granted extra points in the list.

All students who will be assigned 0 points by the teacher in charge of the exchange will be considered as **ineligible** and therefore will not appear in the list.

It is pointed out that, once the lists have been published, it is essential to abide by the deadlines and comply with the rules for the acceptance of the university assigned to them.

- **for students enrolled in the programmes of the School of Advanced Studies:**

The assessment of the applications submitted by the students of the School of Advanced Studies will be made by a committee appointed by the same School.

Acceptance of grants/destinations, waivers, inclusion in the list of incoming candidates

The lists, created per each University School, will be subdivided according to the cycles which students pertain to (bachelor's degree programmes, master's degree programmes and 3rd cycle programmes) and will be available on Unicam International website (<https://international.unicam.it/>).

According to such lists, the ErasmusPlus Coordinators of each single degree programme, in agreement with the Delegate for International Mobility, will assign destinations to students.

For each degree programme, a meeting with the ErasmusPlus Coordinator is provided to discuss the new online procedures. The meeting dates will be published on Unicam International website (<https://international.unicam.it/>).

Non-EU students who are recipients of the ErasmusPlus grant shall promptly get information from the Embassies or Consulates of the destination countries about the documentation required, if any, to stay abroad and apply in time for visa and/or renewal of the residence permit. They shall moreover submit a copy of their residence permit, renewed and valid for the whole duration of mobility, before departure.

After confirming their acceptance, students shall:

- a) define the study plan, called "Online Learning Agreement", for the ErasmusPlus mobility period and have it approved, according to the procedures provided for by the International Mobility Office;
- b) abide by the administrative requirements of the Partner University (Application Form);
- c) execute a "Financial Agreement".

The International Mobility Office will appoint the winners (i.e., will communicate to the Partner University the winners of the selection); at all events, it is the students' duty to get acquainted with the administrative accomplishments and the relating deadlines established by the Partner Universities. Failure to comply with the above, students may run the risk of not being accepted by the Partner University.

Students who turn out to be recipients of the ErasmusPlus grant for Mobility for study are reminded at all events that the final decision about admission lies with the Receiving University. No reinstatement

will be guaranteed by the University of Camerino in case of refusal.

FILLING OF VACANCIES WITH THE NEXT-RANKING SUCCESSFUL CANDIDATES OF THE LIST

In case of waiver of the successful candidates, the vacancies will be filled with the next-ranking successful ones; thus, **the eligible students** in the list may become winners in turn. In such event, they will be informed by mail of the possibility to accept the next-ranking available place.

Please remember to use the name.surname@studenti.unicam.it institutional address for any and all email communications.

OFFICIALS IN CHARGE OF THE ADMINISTRATIVE PROCEDURE

In compliance with art. 4 of law no. 241/1990 and further amendments and integrations, the officials in charge of the administrative procedure of this Call for applications is Ms. Emanuela Pascucci, in collaboration with Ms. Anna Pupilli, tel. 0737 404619 and Ms. Moira Aureli, tel. 0737 402450 of the International Mobility Office.

Information notice pursuant to art. 13 of Legislative Decree of June 30, 2003, no. 196 ("Personal data protection code").

1. Processing purposes.

The University of Camerino will exclusively process personal data for the performance of institutional purposes and in compliance with the regulations on personal data protection. In particular, the processing of the requested personal data is performed to create the list for the awarding of funding.

2. Processing methods and recipients of personal data processing.

The personal data processing is carried out by means of paper and/or IT procedures, in full observance of the regulations in force about personal data protection (Legislative Decree no. 196/03). Such data may be transmitted to any external subjects, both for the candidate assessment procedures and for funding reasons or for any further contributions in support of mobility.

The Data Processing Controller is the University of Camerino.

IMPORTANT

ALL ACTIVITIES AND RELATING FUNDING PROVIDED FOR BY THIS CALL FOR APPLICATIONS ARE SUBJECT TO THE PUBLICATION OF THE NEW EU REGULATIONS AND TO THE EXECUTION OF THE ERASMUSPLUS FINANCIAL AGREEMENT FOR THE 2021-2022 ACADEMIC YEAR BETWEEN INDIRE/ERASMUS+ NATIONAL AGENCY AND THE UNIVERSITY OF CAMERINO. THE PUBLICATION OF THIS CALL FOR APPLICATIONS IS THEREFORE TO BE INTENDED AS CONDITIONAL UPON THE ABOVE.

ANNEXES

Annex 1: Table of Agreements

CALENDAR

- **February 25, 2021**

Publication of the Call for applications and start of application submission. Applications may be submitted exclusively online by accessing the reserved area with one's own institutional credentials and clicking on the link available at <https://didattica.unicam.it>. All attachments shall be uploaded in pdf format upon submission of application. Neither paper attachments delivered at desks, nor IT attachments uploaded in a format other than pdf, will be accepted.

- **March 22, 2021, h. 12:00 p. m.**

Deadline for submission of applications.

- **March 22, 2021**

Deadline to duly record the exams taken in the students' academic career, so that they may be included in the calculation of points.

- **March 31, 2021**

Publication of lists. Such lists will be published on the website and posted in the noticeboard at the International Mobility Office.

- **From April 8 to 14, 2021**

Meetings of applicants with Coordinators to be held in the Schools.

- **April 15, 2021**

Deadline to submit the form for grant acceptance.

- **From April 15, 2021**

Communication of the successful candidates to the Partner Universities.

CONTACTS

Administrative Office:

International Mobility Office
Via Gentile III da Varano, no. 26 - 62032 Camerino
Tel: +39.0737 404619 – Ms. Anna Pupilli
Tel: +39.0737 402450 – Ms. Moira Aureli
Email: erasmus@unicam.it
WEBEX:
<https://unicam.webex.com/meet/mobilitainternazionale>
Skype: UnicamErasmus
Opening hours:
Monday, Wednesday, Friday: 10:30 a.m. – 1:00 p.m.
Tuesday, Thursday: 3:00 p.m. – 4:30 p.m.