



Prot. No 65148 of 30 October 2020

Subject: Public selection procedure, based on qualifications and exams, for the recruitment of one (1) first-level Technologist on a fixed-term full-time contract, aimed at supporting the implementation of a MARLIC project laboratory in the Schools of Science and Technology at the University of Camerino – NOTICE OF COMPETITION

THE DIRECTOR GENERAL

- **HAVING REGARD TO** Law No. 240 of 30 December 2010, in particular Art. 24a, regulating the position of “Fixed-term Technologists”;
- **HAVING REGARD TO** the current Italian National Collective Labour Agreement for employees in the university and research sector;
- **WITH REFERENCE TO** “Regulations for the hiring of fixed-term Technologists, pursuant to Art. 24a of Law No. 240/2010”, issued with Rector’s Decree No. 32191 of 05 June 2020;
- **HAVING REGARD TO** Law No. 160 of 27 December 2019, containing “State budget for the financial year 2020 and multi-year budget for the three-year period 2020-2022”;
- **HAVING REGARD TO** Law No. 168 of 09 May 1989, implementing the constitutional principle of university autonomy;
- **HAVING REGARD TO** Presidential Decree No. 487 of 09 May 1994 and subsequent amendments and additions, laying down rules on access to jobs in Public Administrations Bodies, and the procedures for conducting selection procedures;
- **HAVING REGARD TO** Prime Ministerial Decree No. 174 of 07 February 1994, laying down rules on the access of citizens of the Member States of the European Union to jobs in Public Administration Bodies, in particular to Art. 3;
- **HAVING REGARD TO** Law No. 241 of 07 August 1990, laying down rules on administrative procedures and the right of access to administrative documents;
- **HAVING REGARD TO** Law No. 104 of 05 February 1992 and subsequent amendments, governing assistance, social integration and the rights of disabled people;



- **HAVING REGARD TO** Presidential Decree No. 445 of 28 December 2000 and subsequent amendments and additions, laying down legislative and regulatory provisions on administrative documentation;
- **HAVING REGARD TO** Legislative Decree No. 165 of 30 March 2001, laying down general rules on the organisation of work for employees of Public Administration Bodies;
- **HAVING REGARD TO** Legislative Decree No. 198 of 11 April 2006, containing the “Code of Equal Opportunities between Women and Men”, pursuant to Art. 6 of Law No. 246 of 28 November 2005, as amended by Legislative Decree No. 5 of 25 January 2010;
- **HAVING REGARD TO** Law No. 190 of 06 November 2012, containing “Provisions for the prevention and repression of corruption and illegality in the Public Administration Bodies”;
- **WITH REFERENCE TO** the Three-Year Anti-Corruption Action Plan 2019/2021, pursuant to Art. 1, Paragraphs 5 and 60 of Law No. 190/2012, approved by the Board of Governors at their meeting of 30 January 2019;
- **HAVING REGARD TO** Legislative Decree No. 33 of 14 March 2013, as amended by Legislative Decree No. 97 of 25 May 2016, which provides for the “Reorganisation of the procedures concerning the obligations of publicity, transparency and dissemination of information by Public Administration Bodies”;
- **HAVING REGARD TO** EU Regulation 2016/679 (General Data Protection Regulation), relating to the protection of individuals with regard to the processing of personal data;
- **WITH REFERENCE TO** the Code of Ethics and Conduct of the University of Camerino, issued with Rector's Decree No. 16 of 03 February 2015;
- **HAVING REGARD TO** the investment program entitled “MARLIC” - Marche Applied Research Laboratory for Innovative Composites, presented by the lead partner HP Composites S.p.a. of Ascoli Piceno, with which the University of Camerino, together with other entities, is associated;
- **HAVING REGARD TO** Decree No. 154 of Head of Innovation, Research and Competitiveness of Productive Sectors Unit of 18 June 2020, approving the aforementioned “MARLIC” investment program, providing for the granting of the funds;



- **WITH REFERENCE TO** Rector's Decree No. 44924 of 22 July 2020, authorising the establishment of the Deed of Temporary Association of Companies (Italian acronym: ATS), for the implementation of the investment program "MARLIC" – Marche Applied Research Laboratory for Innovative Composites between the University of Camerino and the other partners;
- **TAKING NOTE** that, with the same Rector's decree No. 44924 of 22 July 2020, Prof. Enrico Marcantoni was appointed Head of the MARLIC project, on behalf of the University of Camerino, acting as a scientific partner and, in particular, responsible for the Line of Activity 1, relating to the activation and management of the research laboratory;
- **TAKING NOTE** that this project officially started on 31 August 2020 and will last until 31 May 2023, subject to extensions;
- **GIVEN** that the project activities will take place mainly at the University of Camerino and, for the parts of their respective competences, at the offices of the companies and partner entities involved;
- **WITH REFERENCE TO** the Resolution of the Council of the School of Science and Technology No. 115 of 16 September 2020, requesting the activation of a position of First-Level Technologist, as support for the implementation and preparation of the technological laboratory, required for the "Biobased" research project and the "Demufacturing" project;
- **TAKING NOTE** of the Minutes relating to the meeting of 01 October 2020, with which the project partnership identified the professional and technical characteristics of the technologist to be selected;
- **HAVING REGARD TO** the request for activation of the selection procedure for the position of First-Level Technologist, presented by Prof. Enrico Marcantoni on 07 October 2020 to the Division of Human Resources, Organisation and Development;
- **GIVEN** the fact that the economic-financial coverage of the Technologist's contract will be fully borne by the funds of the MARLIC project - Cost Centre STI400048 - of the School of Science and Technology, headed by Prof. Marcantoni;



- **GIVEN** the fact that at Unicam there are no current rankings, which could be made use of to fill the required position, it is considered appropriate to proceed with the selection procedure for a specialist who shall carry out technical support activities for research activities within the MARLIC project;
- **ASCERTAINED**, therefore, the availability of the funds necessary for the hiring of such an employee;

PRESCRIBES AS FOLLOWS

Art. 1 – Number and type of open positions

University of Camerino, hereinafter UNICAM, announces a public selection procedure, based on qualifications and exams, for the recruitment one (1) First-Level Technologist, on a fixed-term full-time contract, pursuant to Art. 24a of Law No. 240/2010, to be assigned to the School of Science and Technology, for the implementation of the MARLIC project “Marche Applied Research Laboratory for Innovative Composites”, funded by the Marche Region within the Regional Operational Program of the European Regional Development Fund - ROP Marche ERDF 2014/2020 - PA 8 - SO 20 - Action 20.1 - Intervention 20.1.1 and PA 1 - SO 2 - Intervention 2.1.1 - support for the development of a collaborative research technological platform in the areas affected by the earthquake - sustainable manufacturing sector - thematic areas: eco-sustainability of products and processes for new materials and demanufacturing.

Legal and financial conditions provided for by legal provisions and by the Italian National Collective Labour Agreement shall apply to the position of Technologist.

Art. 2 - Duties and professional qualities required

As part of the MARLIC project, the Technologist unit will be responsible for supporting the Project Manager in the following activities:

Line of Activity 1: Implementation and preparation of the technological laboratory



Support for the design and preparation of the complex and innovative laboratory denominated MARLIC and subsequent technical management of the same. Identification of the most suitable tools to support the activities of the platform, such as the characterisation of the materials in use, revised in view of the principles of the circular economy and of the new “*Biobased*” materials, designed as part of the research lines of the MARLIC project. Implementation of technological synergies between the tools already in place at the project partners.

Line of Activity 2: Research Project “*Biobased*”

Technological support in the start-up phase of the “*Biobased*” project, in synergy with the laboratory being set up, for the identification of raw / secondary materials of natural origin and subsequent characterisation of the chemical-physical and rheological properties of the bio-materials obtained from such raw / secondary materials, in order to use them for the design and prototyping of an artifact that is suitable for the creation of innovative and reusable products at the end of their life.

Line of Activity 3: Research Project “*Demanufacturing*”

Technological support in the start-up phase of the “*Demanufacturing*” project, in synergy with the laboratory being set up, for the identification and characterisation of scraps / offcuts and composite material components available as part of the production activities of the partner companies involved in the project. Evaluation of the physical-chemical and rheological properties of the materials obtained following recovery / transformation processes of secondary raw materials.

Job description for the position in question, pursuant to Art. 2, Paragraph 2, Letter a) of the Regulations, is as follows:

A First-Level Technologist performs, within the framework of the directives received, design, processing and management activities related to research activities; coordinates technical skills for these purposes, including in areas where the performance of professional activities is required; is responsible for the quality and cost-effectiveness of the results obtained.



In this specific case, particular cultural and professional qualifications are required in the setting up and management of a structured laboratory, with highly complex tools for chemical analysis and mechanical / physical characterisation.

Good command of the English language and of the most common application software program is also required.

Art. 3 – Requirements for participation in the selection procedure

In order to participate in the selection procedure, candidates must meet the following requirements:

a. Academic degrees:

a. 1) **Specialist Degree or Master's Degree or Single-Cycle / Old System Degree in Chemistry or in Industrial Chemistry or in Chemical Engineering;**

a. 2) **PhD Degree.**

Candidates who have obtained their academic degrees abroad must present the Certification of full recognition (equipollence) of their degree, aimed at the release of an Italian university degree, in accordance with applicable laws; if such full recognition has not been obtained, a declaration of equivalence to the required degree, or a declaration of presentation of the request for the declaration of equivalence is required, according to the procedure described in Art. 38 of Legislative Decree No. 165/2001. In the latter case, candidates will be admitted to the selection procedure under reserve, it being understood that the declaration of equivalence of their academic degree must necessarily be possessed at the time of recruitment.

b. Italian citizenship. Citizens of Member States of the European Union may also participate in the selection procedure, as well as their family members who are not citizens of a Member State, but who are holders of the right of residence or the right of permanent residence, as well as citizens of third countries, who are holders of an EU residence permit for long-term residents, or holders of refugee status or subsidiary protection status;

c. Age not less than 18 years;



- d. physical fitness for the job to which the selection procedure refers, to be ascertained by the Administration at the time of recruitment. An occupational health physician from UNICAM will carry out a medical examination, in accordance with applicable laws, and in particular in cases governed by Art. 41 of Legislative Decree No. 81/2008 and subsequent amendments and additions;
- e. Regular status with regard to military service obligations (for candidates born before the year 1985);
- f. Not being excluded from the active political electorate;
- g. Not having been banned from Public Administration offices, or dismissed from a position in Public Administration Bodies for consistently insufficient performance, and not having been revoked from another position in the public sector for making use of false or permanently invalid documents;
- h. Not having a degree of kinship or affinity, up to and including the fourth degree, with a Professor working at the School publishing the proposal for the activation of the contract, or with the Rector, Director-General, or a member of the University's Board of Governors.

Candidates who are citizens of the Member States of the European Union, or of third countries, must possess the following additional requirements:

- a) enjoyment of full civil and political rights in their State of origin or provenance;
- b) good command of Italian language.

All the requisites listed above must be possessed on the date of the expiry of the deadline set for the submission of the application for admission to the selection procedure..

All candidates will be admitted to the selection procedure subject to verification of the aforementioned admission requirements.

The Administration, by means of a reasoned provision, may at any time order the exclusion from the selection procedure of those candidates who do not meet the prescribed requirements. The exclusion will be communicated directly to the interested party.



Art. 4 – Procedures and deadlines for submitting the application for participation in the selection procedure

Those wishing to participate in the selection procedure are required to submit a signed application, written on plain paper, according to the model attached to this Notice (Annex 1), together with a front-back photocopy of a valid identification document.

In the application, candidates must declare the following:

- their last name, first name, date and place of birth, tax identification code, residence indicating the town/city, street name and number, ZIP Code, and telephone number;
- Citizenship of one of the Member States of the European Union, or a family relationship (with an EU citizen) not having the citizenship of a Member State, but holding the right of residence or the right of permanent residence, or being citizens of third countries holding an EU residence permit for long-term residents, or holding a refugee status or subsidiary protection status;
- absence of a finding of permanent physical and mental unfitness to serve in public administration bodies;
- regular status as regards military service obligations, for candidates born before 1985;
- possession of the qualifications described in Art. 3 of the Notice;
- not being excluded from the active political electorate in the Country of origin or provenance;
- not having been banned from Public Administration offices; not having been dismissed (fired for disciplinary reasons) from a position in Public Administration Bodies for consistently insufficient performance, and not having been revoked from another position in the public sector for making use of false or permanently invalid documents;
- any criminal sentences, even if not finalised, or settlements (indicating the details of the judicial measure, the authority that ordered it, and the rules violated), as well as any ongoing criminal proceedings (indicating the proceeding authority and the rules deemed violated by the proceeding authority); such declaration is required even if negative;



- assessable qualifications, as described in the following Art. 6 of the Notice, including all the information required according to the attached form (**Annex 2**);
- educational and professional curriculum vitae, preferably in European format, exclusively for information purposes, which will not, in any case, be evaluated by the Selection Committee;
- domicile elected for the purposes of participation in the selection procedure, for all communications and transmissions of documents, including the certified e-mail address and the ordinary e-mail address. The e-mail address indicated in the application (certified and/or ordinary e-mail) must be the sole property of the candidate. In any case, UNICAM may use, for the above communications, the certified e-mail address indicated, or the address of the place of residence or place of domicile (if different from the residence) indicated.

Disabled candidates, in order to allow UNICAM to prepare in time the means and tools to guarantee regular participation in the selection procedure, must make an explicit request in their application for the aid required and/or additional time for the completion of the tests, in relation to their disability. The aid and/or additional times must be appropriately explained and documented with a specific declaration made by the medical examiner commission of the reference local healthcare authority, or an equivalent facility. This declaration must specify the limitations imposed by the disability, in relation to the selection procedure. The granting and assignment of aids and/or additional time shall be determined at the sole discretion of the Selection Committee, on the basis of the documentation presented, and upon examination of each specific case. All documentation supporting the declaration made regarding a candidate's disability may be submitted at the same time as the application form, or no later than ten days from the deadline date for submitting the application, using one of the methods prescribed for submitting the same, indicated in this article. The delay or failure to submit this documentation will prevent us from adequately providing the assistance requested.

Any serious physical limitations of the candidate, occurring after the deadline date for submitting the application, which could provide for the granting of aids and/or additional time,



must be documented by means of a medical certification that will be evaluated by the competent examining commission.

All declarations presented in the application form will be self-certified, pursuant to Presidential Decree No. 445/2000, and must therefore contain all the elements that can allow for verification.

Applications must be submitted to UNICAM, under penalty of exclusion, within the peremptory term of 30 (thirty) days from the date of publication of this Competition Notice in the Official Gazette of the Italian Republic – the 4th special series – Competitions and Exams. If the deadline for submitting the application falls on a Saturday or a public holiday, the deadline shall be postponed to the first working day.

Candidates must submit the application for participation in the selection procedure, using one of the following methods:

- **by hand to the Protocol Office**, located in Camerino, Via D'Accorso No. 16 (University Campus, Seat of the Rector's Office), on weekdays from Monday to Friday from 9.00 a.m. to 2.00 p.m.;
- **by registered mail with return receipt**, to the following address: University of Camerino – Via D'Accorso No. 16 (University Campus, Seat of the Rector's Office) - 62032 Camerino (MC). The envelope must bear the following wording: *“Application for the public selection procedure, based on qualifications and exams, for the recruitment of one (1) First-Level Technologist on a fixed-term full-time contract, aimed at supporting the implementation of a MARLIC project laboratory in the Schools of Science and Technology at the University of Camerino”*. The date of submission of the application shall be established by the stamp of the accepting post office;
- **by certified e-mail, to the e-mail address: protocollo@pec.unicam.it**. In such case, the application must be sent to the aforementioned certified e-mail address of the University from another **certified e-mail address of the candidate**, by 11.59 p.m. (Italian time) on the date of the deadline day. The application shall not be considered valid if sent from an uncertified e-mail address and if sent after the time indicated above. The application, bearing a digital signature or a scanned autograph signature, and accompanied by a copy of the identity



document, must be sent, together with the attachments, in pdf format and not exceeding the overall size of the files of two megabytes. Any errors in the delivery of certified e-mail caused by exceeding the maximum message size shall be attributable exclusively to the candidate. However, the jpg or gif format will also be accepted for the identification document only. In case of transmission via certified e-mail, the candidate must include, in the subject of the transmission message, the following wording: “*Application for the public selection procedure, based on qualifications and exams, for the recruitment of one (1) First-Level Technologist on a fixed-term full-time contract, aimed at supporting the implementation of a MARLIC project laboratory in the Schools of Science and Technology at the University of Camerino*”..

UNICAM shall not be held responsible for the loss of communications due to the incorrect indication of the address by the candidate, or due to failure to communicate, or late communication of the change of the address indicated in the application, or due to any postal, telegraphic, or internet issues, attributable to third parties, in the case of unforeseeable circumstances or force majeure.

Art. 5 – Selection Committee

La Selection Committee, in charge of the selection procedure in question, shall be appointed by the Director General, pursuant to Art. 5 of the Regulations: it shall be made up of three members selected from experts with experience and skills suitable for the selection, even outside the University, in compliance with the principle of equal opportunities.

The selection shall be made through the evaluation of qualifications, a written exam and an oral exam.

Art. 6 – Assessable Qualifications

The overall score attributable to the qualifications is 20/100 points.

The type of qualifications that may be assessed is as follows:

- 1) *Additional qualifications, other than those required for the participation in the selection procedure in question (max 10 points):*

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- university master-classes;
- post-graduate specialisation;
- certificates of educational activities with final grades.

2) Professional experience (*max 10 points*)

- professional experience gained in the context of working relationships, with a precise and concise indication of the activities carried out and the employment period.

For the purposes of assigning scores relating to professional experience, candidates must indicate, in a precise and concise manner, the following: a) the activities carried out; b) the contractual framework (e.g. employment or self-employment, such as coordinated collaboration contracts, freelance contracts / occasional work contracts), indicating, where applicable, the level / category of employment, according to the rules of collective agreements; c) the employment period, and the identification details of the public or private entity for which they performed their services (exact name; Tax Code or VAT number; address of the registered office).

For the evaluation of qualifications, the Committee may establish additional sub-criteria, other than those listed above.

Art. 8 – Exams

The exams will be aimed at ascertaining knowledge on modern chemical and physical / mechanical analysis of materials, and good skills for the correct use of the main tools of the MARLIC laboratory.

Written exam: the written exam will be aimed at verifying the level of knowledge of the subjects relating to the activities and professional qualities required, as per Art. 2 of this Notice. The maximum score attributable to the written exam is 40/100 points. The written exam is considered passed (successful) with a grade of at least 28 points out of 40 available.

We specify the following:

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- a. access to the classroom, where the written exam will take place, shall be allowed by the members of the Selection Committee, or the Supervisory Committee, after verifying the personal identity of the candidates;
- b. it is strictly forbidden to introduce in the classroom, where the written exam takes place, devices of any nature and type, that may be connected via wireless connections or to the normal telephone network by means any protocol capable of opening files, sending photographs and images, or to infrared or ultraviolet equipment of any kind, or to communicate with others. Only for justified reasons may the candidate be authorised by the Committee to introduce the aforementioned devices in the classroom. The power of the Committee and the Supervisor to take all appropriate measures remains unaffected. The candidates who contravene the aforementioned prohibition shall be excluded from the selection procedure;
- c. moreover, candidates are not allowed to communicate verbally or in writing or to relate to others, except with the Supervisors or the members of the Selection Committee;
- d. the exam must be written exclusively, under penalty of nullity, on paper bearing the stamp of the office and the signature or initials of a member of the Selection Committee or, in the case of the exam being conducted in a different location, by a member of the Supervisory Committee;
- e. The candidates may not bring with them writing paper, notes, manuscripts, books or publications of any kind;
- f. Candidates who contravene the previous provisions, or who have copied all or part of the written test, shall be excluded from the selection procedure. In the event that it appears that one or more candidates have copied the exam, in whole or in part, the exclusion shall apply to all the candidates involved.

The absence of the candidate from the written exam shall be considered as a renunciation of the selection procedure whatever the cause.



Candidates admitted to the oral exam shall be notified of the grade obtained in the written exam, and of the result of the assessment of qualifications, before the oral exam.

Oral exam: The oral exam shall be aimed at ascertaining the knowledge and professional qualities of the candidates in relation to the activities they are required to carry out. The exam shall consist in ascertaining knowledge of the topics covered in the written exam, and of those described in Art. 2 of this Notice. The oral exam shall also include the assessment of the English language command, and the command of the most common computer applications.

The maximum score attributable to the oral exam is **40/100 points**, and it shall be considered passed (successful) with a score of at least 28 points out of 40 available.

Art. 9 – Exams Schedule

Candidates who have not received any exclusion measures are required to attend the exams with a valid identification document at the examination centre, where the exams will take place..

The written exam is scheduled for **Friday, 18 December 2020 at 9:00 a.m.**,

The oral exam is scheduled for **Tuesday, 22 December 2020 at 9:00 a.m.**

The location where the exams will be held will be communicated on the University website, in the “On-line services” section, under “Notices”; in the “Filter by type” field, please select “Selection Procedure for Technologists” under “Notices and Communications” , 3 days before the above dates. The indication of these dates in the Notice is valid as notification in all respects and therefore no other communication will be provided to candidates.

Any postponement of the exam dates will be announced on the University website, at least 3 days before the dates indicated above, under “Notices and Communications”.

Art. 10 – Drawing-up of the ranking list

The overall achievable score is 100 points, divided as follows: qualifications maximum of 20/100 points; written exam maximum of 40/100 points; oral exam maximum of 40/100 points.



Candidates who have passed the following exams shall be included in the ranking list: the written exam passed with a score of at least 28 points out of 40 available, and the oral exam passed with a score of at least 28 points out of 40 available.

The provisional ranking list shall be drawn up by the Selection Committee on the basis of the score obtained by each candidate. In a nutshell:

- a. score obtained in the evaluation of qualifications;
- b. score obtained in the written exam;
- c. score obtained in the oral exam.

The final ranking list shall be drawn up by the competent Office and shall, in any case, be drawn up according to the descending order of the overall evaluation score obtained by each candidate. In case of a tie of scores obtained for qualifications and for exams, preference shall be given to the candidate of younger age, subject to the number of dependent children, regardless of the candidate's marital status.

The Competition deeds shall be approved by provision of the Director General.

Art. 11 – Working Relationship

Pursuant to Art. 24a of Law No. 240/2010 and the Regulations, the working relationship for Technologists is established by a fixed-term full-time employment contract, lasting no less than 18 months. Such contract may be extended once only and for a maximum of 3 additional years, subject to the fact that the overall duration of the contract may not exceed 5 years.

In this specific case, the Technologist's contract shall run from the date of signing the contract until 31 May 2023.

Full-time working hours are an average of 36 hours per week over three months, and on-duty presence is ensured by adjusting it to the needs of the management of research-related activities.

The technologist has the obligation of clocking in and out.



The employment contract shall be signed by the Director General, and shall be governed by the provisions in force on the subject of employment relationships, including those regarding the taxes and social security benefits provided for earnings from employment.

The Technologist's contract does not give rise to rights regarding access to the tenured academic or technical-administrative positions, and in the event that an employee relationship with the University already exists, it does not give rise to the transformation of the employment status within the framework.

The employment relationship as a Technologist may not be combined with similar contracts, with other universities or with private scientific institutions, nor with PhD scholarships, nor with research grants or post-graduate research grants.

The position of a Technologist is not compatible with the exercise of trade and industry activities, and, in the case of full-time employment, it is not compatible with the conduct of a freelance activity.

The all-inclusive financial compensation is paid over 13 months and, in the case of the First-Level Technologist, is parameterised to the personnel of the EP category, economic position EP3, and is made up as follows: basic fee and ancillary fee equal to 10% of the total remuneration. Additional remuneration shall be paid in relation to the objectives achieved, it shall be calculated on the basis of remuneration for employees belonging to the EP category (Italian category of Area Coordinators), financial position EP3, and shall be composed as follows: the basic remuneration and additional remuneration equal to 10% of the overall financial compensation. Additional remuneration shall be paid in relation to the objectives achieved.

The employment relationship of a Technologist shall end upon expiry of the term provided for in the relevant contract, or following the withdrawal of one of the parties, in the event of one of the causes described in Art. 2119 of the Civil Code, for which the continuation, even provisionally, of the relationship shall not be possible.

Art. 12 - Causes for exclusion from the selection procedure

The causes for exclusion from the Competition are the following:

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- a. lack of even one of the admission requirements among those indicated in Article 3 above, from Letter a) to Letter h) and, for non-Italian candidates, lack of the requirement of enjoyment of civil and political rights in the country of their origin or provenance, and lack of the requirement of having good command of Italian language;
- b. submission or shipment of the application after the thirtieth day from the date of the publication of the Competition Notice in the Official Gazette. In case of submission via certified e-mail, sending of the application (delivery of the files to the protocollo@pec.unicam.it inbox) after 11.59 p.m. – Italian time – on the last day;
- c. failure of the candidate to sign the application form.

Art. 13 – Public access

This Competition Notice will be published in the Official Gazette of the Italian Republic – the 4th Special Series - Competitions and Exams, on the University of Camerino website, at <http://www.unicam.it/bandi>, on the MIUR [Italian Ministry of Education, University and Research] website, at <http://bandi.miur.it>, and on the European Union website, at <http://ec.europa.eu/euraxess>.

On the UNICAM website, the Notice is available at: www.unicam.it, in the “*Online Services*” section, under “*Notices*”, by selecting “*Selection Procedure for Technologists*” in the “*Filter by type*” field.

The final ranking list will be published on the website www.unicam.it in the Notices section.

The period of validity begins to run from the date of publication of such ranking list.

Art. 14 – Note on the application of the legislation on the anti-corruption actions

University of Camerino, pursuant to Art. 1, Paragraphs 5 and 60 of Law No. 190/2012, containing “Provisions for the prevention and repression of corruption and illegality in the Public Administration Bodies”, has adopted its three-year anti-corruption plan, approved by the Board



of Governors at their meeting of 30 January 2019 and published on the University website in the “Transparent Administration” section.

Any reports relating to anomalies found in carrying out the selection procedure referred to in this Notice, may be sent to the Head of Anti-Corruption, Director General Mr. Vincenzo Tedesco, at the following e-mail address: direzione.generale@unicam.it or using the protected reporting procedure at the following e-mail address: <http://www.unicam.it/amministrazionetrasparente/segnalazione-di-condotte-illecite-whistleblowing>.

Art. 15 – Personal data processing

Pursuant to EU Regulation 2016/679, the data provided by the candidates shall be collected at UNICAM, for the purposes of conducting the selection procedure, and for the management of the employment relationship, and for all other obligations to be borne by UNICAM governed by applicable laws in force at the time. UNICAM reserves the right to carry out verification on the veracity of the statements made.

Art. 16 – Procedure Manager

Pursuant to the provisions of Art. 5 of Law No. 241 of 7 August 1990, the Procedure Manager, referred to in this Notice of Competition, is Ms. Anna Silano, Telephone: 0737/402024; E-mail: anna.silano@unicam.it.

For any administrative information, you may also contact Ms. Laura Casoni (E-mail: laura.casoni@unicam.it; Telephone: 0737/402433).

Art. 17 – Referral Clause

For all matters not expressly provided for in this Notice, the relevant provisions of the laws cited in the premises of this document, and of the laws in force on the subject, shall apply.



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Subject: Application for participation in a public selection procedure based on qualifications and exams for the recruitment of one (1) first-level Technologist on a fixed-term full-time contract, aimed at supporting the implementation of a MARLIC project laboratory in the Schools of Science and Technology at the University of Camerino

I, the Undersigned, _____ born in _____
(Province of _____) on _____ Personal Tax Code: _____
residing in _____ (Province of _____)
ZIP Code _____ Street name: _____
No. _____ Telephone: _____, **am applying for** participation in
the public selection procedure, based on qualifications and exams, for the recruitment of one (1)
First-Level Technologist on a fixed-term full-time contract, , aimed at supporting the
implementation of a MARLIC project laboratory in the Schools of Science and Technology at the
University of Camerino.

To this end, aware of the criminal penalties in the case of untrue statements, production or use of
false documents, referred to in Art. 76 of Presidential Decree No. 445/2000, I declare the following:

1. to be: (tick the box corresponding to the option, among those indicated below, which
corresponds to your position):

- citizen of the following EU Country: (e.g. Italy, France, etc.)

_____;

- holder of the right of residence or the right of permanent residence as a family member of a
citizen of an EU Country;

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- citizen of a country outside the EU, holder of the EU residence permit for long-term residents (indicate the authority and the date of issue of the permit) _____, _____;

- holder of refugee status or subsidiary protection status;

- to enjoy the rights of active political electorate in the country of origin or provenance (*this declaration does not apply to the holders of refugee status or subsidiary protection status*)

2. that no permanent mental or physical unfitness for service in Public Administration Bodies has been ascertained;

3. to be in good standing with regard to military service obligations (for candidates born before 1985);

4. to be in possession of the following **university degree** (*please indicate if it is a Master's or a Specialist Degree, or an Old System / Single-Cycle degree, and state the full name of the degree*) _____

(*tick one of the following options*):

- obtained in Italy, from the University of _____
(*state the name of the University*), on _____;

- obtained abroad, from the University of _____ (*state the name of the University*), on _____;

(*please attach a copy of the Certification of full recognition (equipollence) of the degree*);

2. to be in possession of a **PhD degree** (*state the full name of the degree*) _____

(*tick one of the following options*):

- obtained in Italy, from the University of _____
(*state the name of the University*), on _____;

- obtained abroad, from the University of _____ (*state the name of the University*), on _____;

(please attach a copy of the Certification of full recognition (equipollence) of the degree);

In case of qualifications or degrees obtained abroad, I declare the following:

(tick one of the following options):

- to have started
- to intend to start

the full recognition procedure, referred to in Art. 38, Paragraph 3 of Legislative Decree No. 165/2001, within the peremptory term of thirty days from the date of publication of this Notice of Competition in the Official Gazette of the Italian Republic – the 4th special series - Competitions and Exams;

6. **that I don't have a degree of kinship or affinity, up to and including the fourth degree, with a Professor working at the School publishing the proposal for the activation of the contract, or with the Rector, Director-General, or a member of the University's Board of Governors;**

7. that I have not been banned from Public Administration offices, or dismissed (fired for disciplinary reasons) from a position in Public Administration Bodies for consistently insufficient performance, and that I have not been revoked from another position in the public sector for making use of false or permanently invalid documents;

8. that I don't have any criminal sentences, even if not finalised, or settlements, and that I don't have any ongoing criminal proceedings (*otherwise, please attach a description of any criminal convictions, specifying the details of the provision and the Authority that ordered them and the criminal rules violated, as well as any ongoing criminal proceedings, indicating the proceeding Authority and the criminal rules that the aforementioned Authority considers violated*);

9. • that I am NOT

- that I am

a disabled person, and for this reason needing additional time and/or the use of specific aids (*if this is the case, please read carefully Article 4 of this Notice regarding the submissions of the*

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documentation issued by the competent medical-legal commission of the local healthcare authority of reference, or of an equivalent public facility);

10. that I intend to use, for all communications and transmission of documents for the purposes of this Selection Procedure, the following contact details (*it is possible to indicate one or more options*):

- certified e-mail address: _____;
- ordinary e-mail address: _____;
- conventional mailing address: City/Town _____,
ZIP Code _____ Street name: _____,
No. _____ - Name on the mailbox and/or doorbell, if different from your own:

To this Application, I attach the following:

- a front-back copy of a valid identification document;
- an affidavit in lieu of certification for the assessable qualifications [Qualifications self-certification form (Annex 2 to the Notice)];
- (if applicable) educational and professional curriculum vitae in European format (for information purposes only)
- (if applicable) a copy of the Certification of full recognition of a foreign academic degree (in case of any degree obtained abroad);
- (if applicable) an affidavit in lieu of certification for the possession of preferential qualifications, referred to in Annex 3 of this Notice.

Place and Date: _____

SIGNATURE _____

Annex 2: Assessable Qualifications

I, the Undersigned, _____ born in _____
(Province of _____) on _____, in relation to the application for participation in the public selection procedure, based on qualifications and exams, for the recruitment of one (1) First-Level Technologist on a fixed-term full-time contract, aimed at supporting the implementation of a MARLIC project laboratory in the Schools of Science and Technology at the University of Camerino, aware of the criminal penalties in the case of untrue statements, production or use of false documents, referred to in Art. 76 of Presidential Decree No. 445/2000, declare to be in possession of the following assessable qualifications (*please use the scheme below, repeating it for each qualification obtained, or work and service activity carried out*):

a) Additional qualifications other than those required for participation in the selection procedure (university master-classes, post-graduate specialisations, certificates of educational activities with final grades):

1. qualification _____ (*please state the full name of the qualification*) obtained from _____ on _____;
2. qualification _____ (*please state the full name of the qualification*) obtained from _____ on _____;
3. qualification _____ (*please state the full name of the qualification*) obtained from _____ on _____;

b) professional experience gained in the context of working relationships:

1. name of the public institution, or name and identification details of the private institution/employer (registered office and Tax Code / VAT number)

_____;

2. type of the working relationship (*tick one of the following options*):

• employment;

if you selected the “employment relationship”, please indicate below the employee framework level / category: _____;

• self-employment (*tick the type of self-employment*):

coordinated collaboration

freelance services

occasional work

3. precise period of duration of the employment or self-employed relationship:

from _____ to _____;

Job description:

Place and Date: _____

SIGNATURE _____

Annex 3: Preferential Qualifications

In case of a tie of qualifications, the preferential qualifications, in the order listed below, are the following:

- 1) holders of a medal of military valour;
- 2) mutilated and disabled former combat soldiers;
- 3) persons mutilated and disabled in a war;
- 4) persons mutilated and disabled while on service in the public or private sector;
- 5) war orphans;
- 6) orphans of parents who were killed in a war;
- 7) orphans of parents who died while on service in the public or private sector;
- 8) persons wounded in combat;
- 9) holders of a war cross or other special certificate of war merit, as well as heads of large families;
- 10) children of mutilated and disabled former combat soldiers;
- 11) children of persons mutilated and disabled in a war;
- 12) children of persons mutilated and disabled while on service in the public or private sector;
- 13) widowed parents who have not remarried, spouses who have not remarried, and widowed or unmarried siblings of combat soldiers killed in war;
- 14) widowed parents who have not remarried, spouses who have not remarried, and widowed or unmarried siblings of persons who were killed in a war;
- 15) widowed parents who have not remarried, spouses who have not remarried, and widowed or unmarried siblings of persons who died while on service in the public or private sector;
- 16) persons who have served in the military as combatant soldiers;
- 17) persons who have rendered commendable service in any capacity, for not less than one year in the public administration body that launched the selection procedure;
- 18) married and unmarried persons with regard to the number of dependent children;;
- 19) disabled and the mutilated civilians;
- 20) volunteer soldiers of the Armed Forces discharged without demerit at the end of the active-duty or reserve periods.

In case of a tie of qualifications and preferential qualifications, as listed above, the preference shall be given to a candidate of a younger age, subject to the number of dependent children, regardless of the candidate's marital status.

At the time of the submission of the application, the candidates must declare if they are in possession of any of the aforementioned qualifications, by producing a self-certification (an affidavit in lieu of certification), stating the preferential qualification or qualifications in their possession, and indicating the exact name of the Public Administration Body that holds such qualifications in their name.